

Members Present: Mayor: Arthur Petten
Deputy Mayor: Scott Rose
Councilors: Joyce Petten
Melissa Heirlihy
David McLean
Darrell Percy (late arrival 7:07 p.m.)
Beverley Wells (late arrival 7:09 p.m.)

Also Present: Clerk: Terrie Lynn Hussey-Aisien

Call to Order: Mayor Petten called meeting to order at 7:05 p.m.

Adoption of Minutes:

Councilor Percy stated that he had an issue with the regular meeting minutes as written regarding the Mayor allegedly swearing in a meeting, Mayor Petten stated that minutes previously ratified are not to be discussed tonight they have already been approved, Council is to deal with the minutes before them only. Some confusion regarding which minutes are in question, Mayor Petten called order to the meeting and asked for a motion to approve the minutes before Council as written.

Motion # 14-005 The minutes of regular meeting on February 5th & 6th, 2014 and the minutes of the special meeting on February 19th, 2014 are adopted as circulated.

	Moved/Seconded	McLean/ J. Petten
In favour:	Mayor: Arthur Petten	
	Councilors: Bev Wells	
	Joyce Petten	
	Dave McLean	
	Melissa Heirlihy	
Opposed:	Deputy Mayor: Scott Rose	
	Councilor: Darrell Percy	Motion Carried

BE IT RESOLVED that the minutes of February 5th & 6th, 2014 and February 19th, 2014 are adopted as circulated.

Delegations: N/A

Business Arising from minutes: N/A

Committee Reports: N/A

Correspondence:

Deputy Mayor Rose asked that correspondence not be included in the meeting package unless it is important to Council, list them on the agenda and place the papers in a folder on the center of the table for Council to view.

- a) *Bay de Grave - Annual Fireman's Ball* - FYI - Notice for Council to purchase tickets if they want to attend.
- b) *Government of NL - Dawe's Concrete Batch Plant* - Notice to Council as they requested to be updated on the development and regulations.
- c) *Municipal Assessment Agency - Board of Directors* - FYI - Member elected Betty Moore
- d) *2014 Registration form - Tidy Towns* - To be filled out, Council has already joined, this form is in addition to the previously submitted registration. Councilor Heirlihy and Deputy Mayor Rose will be the representatives for the Town and the entire Council will be on board.
- e) *James Hiscock Memorial Scholarship* - FYI
- f) *Torngat Awards* - FYI
- g) *All About MNL* - FYI
- h) *Revised MNL by-laws* - For Council records, if Council wants individual copies Clerk will see if some are available.
- i) *Clean & Safe Drinking Water Workshop* - See if Kevin is able to attend and if yes then Council will send him.
- j) *Training and Development Opportunities* - For Council Records

Finances:

Add to the Accounts Payable, the travel reimbursement requests as submitted to Council.

Motion # 14-006 The Accounts Payable as submitted are approved for Payment.

Moved/Seconded McLean/ J. Petten

In favour: Mayor: Arthur Petten
Deputy Mayor: Scott Rose
Councilors: Bev Wells
Joyce Petten
Dave McLean
Darrell Percy
Melissa Heirlihy

Opposed: 0 **Motion Carried**

BE IT RESOLVED that the Accounts Payable are to be Paid, with discretion.

Motion # 14-007 The Travel Reimbursement requests as submitted are approved for Payment.

Moved/Seconded McLean/ Heirlihy

In favour: Mayor: Arthur Petten
Deputy Mayor: Scott Rose
Councilors: Bev Wells
Joyce Petten
Dave McLean
Darrell Percy
Melissa Heirlihy

Opposed: 0 **Motion Carried**

BE IT RESOLVED that the Travel Reimbursement requests are to be Paid.

** Councillor Wells asked about the recent appeal, she feels Council should have a lawyer to represent Council at such hearings. Council will look into having legal representative for hearing, look at jr. lawyers or paralegals.

Regulations:

Lynch/Jerrett Application - Oversized garage, needs to be advertised 2 weeks at applicants expense, if no public objections application approved, if objections received then it will need to come back to Council for discussion and Approval.

Motion # 14-008 Development Application Approved subject to Advertising and NO objections.

Moved/Seconded McLean/ Heirlihy

In favour: Mayor: Arthur Petten
Deputy Mayor: Scott Rose
Councilors: Bev Wells
Joyce Petten
Dave McLean
Darrell Percy
Melissa Heirlihy

Opposed: 0 **Motion Carried**

BE IT RESOLVED that the development application is approved subject to advertising and no objections.

NL Power Request - Accepted, Clerk is to sign and send back to NL Power.

General Business:

a. Municipal Errors & Omissions quote/ Insurance

Discussion regarding the need for this coverage and what it covers.

Motion # 14-009 Add effective immediately to be evaluated on a year by year basis.

Moved/Seconded Rose/ McLean

In favour: Mayor: Arthur Petten
Deputy Mayor: Scott Rose
Councilors: Bev Wells
Joyce Petten
Dave McLean

Opposed: Councilors: Melissa Heirlihy
Darrell Percy **Motion Carried**

BE IT RESOLVED that *Municipal Errors & Omissions Insurance* is to be added to the Council's insurance, effective immediately.

b. Date of April's Regular Council Meeting

The Clerk and 2 members of Council (Mayor Petten and Councilor Petten) will be in Gander attending the PMA Convention, requesting to move the meeting to another date to accommodate. Deputy Mayor Rose stated that he does not have an issue with the meeting being changed for a valid reason but he feels that each request should be dealt with fairly and each member treated fairly, if meetings are considered to be changed for 1 then it should be considered to be changed for another, Council needs to be accommodating and fair.

Motion # 14-010 Council meeting scheduled for Wednesday April 2nd, 2014 be moved to Monday March 31st, 2014 due to the PMA Convention.

Moved/Seconded Rose/ Wells

In favour: Mayor: Arthur Petten
Deputy Mayor: Scott Rose
Councilors: Bev Wells
Joyce Petten
Dave McLean
Melissa Heirlihy
Darrell Percy

Opposed: 0 Motion Carried

BE IT RESOLVED that *for April only the meeting will be moved/rescheduled to March 31.*

** Councilor McLean discussed the warming station and the Town requiring another generator, he requested approval from Council to proceed with getting the specifications required to wire the Church properly and what voltage of a generator is required. As per the minutes circulated by Bay de Grave they have had discussions regarding warming centers as well, Clerk is to send letter to Bay de Grave to see that projects are not being duplicated.

c. Town Equipment

d. Garbage Collection May - Dec 2013

Make note of when Garbage Contract is up and Council will explore alternative options to reduce annual expense.

e. Meeting with Cupids & Corrie Davis (Salmon River Drive)

Clerk trying to schedule meeting, previous meeting was postponed.

f. Basement repairs - Town Hall repairs

Motion # 14-011 Get a cost price for basement to be finished, a list of what is needed re: electrical, plumbing, wiring, etc.

Moved/Seconded Rose/ McLean

In favour: Mayor: Arthur Petten
Deputy Mayor: Scott Rose
Councilors: Bev Wells
Joyce Petten
Dave McLean
Melissa Heirlihy
Darrell Percy

Opposed: 0 Motion Carried

BE IT RESOLVED that a list of what is needed to finish the basement is requested, Mayor Petten will oversee getting the required prices; quotes from laborers' for Labour (only) and what a list of materials are needed to finish basement, Council will purchase the supplies/materials needed.

g. Letter from Town of Clarke's Beach (re: War Memorial Committee)

Council reviewed letter, Council agrees this is a committee issue and should be left to CMNS War Memorial committee, No action from Council/Clerk required.

h. Age Friendly Community Grants

Councilor Heirlihy will take this away, review it and see what action can be taken if any. Councilor Heirlihy asked to chair a Recreation committee and set up a facebook page (social media) to promote recreation in the Town. Clerk to provide her with the previously gathered volunteer list and the contact information for Jody Morrissey.

Motion # 14-012 Councilor Heirlihy will set up and chair a Recreation/Social committee and set up a facebook page (social media) to promote and advertise recreation/social events in the Town.

	Moved/Seconded	Heirlihy/J. Petten
In favour:	Mayor:	Arthur Petten
	Deputy Mayor:	Scott Rose
	Councilors:	Bev Wells
		Joyce Petten
		Dave McLean
		Melissa Heirlihy
		Darrell Percy

Opposed: 0 **Motion Carried**

BE IT RESOLVED that Councilor Heirlihy will set up and chair a Recreation/Social committee and set up a facebook page (social media) to promote and advertise recreation/social events in the Town.

i. Board Members for Bay de Grave Regional Fire Department

Council appointed Terrie Lynn Hussey-Aisien as a Community representative on the Board of Directors, Terrie Lynn accepted appointment but made it know she is not available on March 19th to attend a meeting.

** Deputy Mayor Rose said Council should look at arranging committees for recreation, finance and works.

Complaint Log:

Reviewed by Council

Clerk was advised to send Kevin up with a letter to resident stating that road parking is not acceptable especially during winter season.

Adjournment:

Public Meeting adjourned to discuss a privileged issue at 9:05 p.m. by McLean/Rose.

Councillor McLean had to leave at 9:40 p.m.

Meeting returned to Public at 9:50p.m.

The clerk of the day shall have all necessary and required documentations pertaining to the year end audit in the hands of the auditor of the day by May 31 of the year. Furthermore the auditor of the day shall have the year end financial statements and reports in the hands of the Council by Sept. 30th of the year. This will ensure the Town of South River is in compliance in any given year. For this year May 31st after the 2013 statements are prepared the deadline will be by March 31st any given year. This will ensure the Town of South River is in compliance in any given year.

Motion # 14-013	Moved/Seconded	A. Petten/Rose
	In favour:	Mayor: Arthur Petten Deputy Mayor: Scott Rose Councilors: Bev Wells Joyce Petten Melissa Heirlihy Darrell Percy
	Opposed:	0
		Motion Carried

BE IT RESOLVED that the Clerk of the day shall have all necessary and required documentations pertaining to the year end audit submitted to the auditor of the day by May 31st of this year for 2013 statements and March 31st each year after. Furthermore the auditor of the day shall have the year end financial statements and reports in presented to the Council by Sept. 30th of the year.

Council resolved to meet again on Monday March 31st, 2014

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of Newfoundland and Labrador, this _____ day of _____, 2014.

Recorded & Typed by;
Terrie Lynn Hussey-Aisien
Town Clerk
(for) the Town of South River

Approved by Council & Witnessed by;
Arthur Petten
Mayor
(for) the Town of South River