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**Members Present:** Mayor: Arthur Petten  
Deputy Mayor: Scott Rose  
Councilors: Bev Wells (Late - 7:20 p.m.)  
Joyce Petten  
Darrell Percy

**Also Present:** Clerk: Terrie Lynn Hussey-Aisien

**Absent:** Councilor: Dave McLean

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**Call to Order:** Mayor Petten called meeting to order at 7:05 p.m.

**Adoption of Minutes:** Councilor Percy noted a typo on the typed minute's motion 13-069 should show him opposed, Clerk will correct the typo

**Motion #13-071** *The minutes of the August 7<sup>th</sup>, 2013 be adopted as circulated with noted changes.*

**Moved/Seconded**      **Rose/J. Petten**

**In favour:** Mayor: A. Petten  
Deputy Mayor: S. Rose  
Councilors: D. Percy  
J. Petten

**Opposed:** 0

**Motion Carried**

BE IT RESOLVED that the minutes are adopted.

**Delegations:** Rodger Reid - Chief Financial office KKBR Enterprises Ltd.

Discussion between Council and Mr. Reid took place, Mr. Reid presented drawings to Council showing an addition of 2 units increasing from 14 units to 16. Council wanted to ensure that this was a 50plus development and not low income housing, these will be rental units, Deputy Mayor Rose asked for clarification on the road accessing the development, Mr. Reid stated that the loop will be treated as a private driveway he and will be responsible for the maintenance, snow removal and upkeep of the driveway/loop. Mr. Reid stated that a lot of financial expenditures will be incurred gathering the necessary information for Council he asked Council if as long as all the development regulations and government regulations are met and adhered to can council for see any reason this development will be shut down or denied, Deputy Mayor Rose replied that the Town Development Regulations are given to the developer and at anytime if Council sees a regulation is not met then the developer is responsible to meet the regulations as stated by Council. Permit fee \$50 per unit (\$50X16units), new water and sewer hook up \$500 (\$500X4buildings) per building. Council will issue the permits for one building at a time.

**Motion #13-072** *Final Approval to be given to KKBR when all regulations and financial guarantees are in place.*

**Moved/Seconded**      **Wells/Rose**

**In favour:** Mayor: A. Petten  
Deputy Mayor: S. Rose  
Councilors: D. Percy  
J. Petten  
B. Wells

**Opposed:** 0

**Motion Carried**

BE IT RESOLVED that final approval and permit be given subject to financial guarantees and regulations be in place. Permit fee \$50 per unit (\$50X16units), new water and sewer hook up \$500 (\$500X4buildings) per building.

**Correspondence:**

a) *PMA Fall Training* - Clerk to circulate by email more information when received and Council will then decide who wants to attend and who doesn't.

b) *IGOR South River Retaining Wall Replacement MCW #12206 - SR#1* - Councilor Percy asked to be excused from Chambers as he feels he is in conflict of the issue being discussed. Mayor Petten stated that this is not a conflict because the agreement is already in place this is regarding a letter requesting the release of the provincial share of the funds as identified on the status reports 1 and 2. Mayor asked Council for a show of hands who is in agreement with Councilor Percy removing himself from Chambers and abstaining from the vote because he himself feels he is in direct conflict of interest.

All hands raised, all in agreement.

Councilor Percy excused himself from the meeting @8:00p.m.

**Motion #13-073** Clerk to write a letter requesting release of the provincial share of the funds as identified on the status report.

	<b>Moved/Seconded</b>	<b>Rose/Wells</b>
<b>In favour:</b>	Mayor: A. Petten	
	Deputy Mayor: S. Rose	
	Councilors: J. Petten	
		B. Wells
<b>Opposed:</b>	0	
<b>Abstained</b>	Councilor: D. Percy	

**Motion Carried**

BE IT RESOLVED that letter requesting release of funds be sent.

Councilor Percy returned to Chambers @8:02 p.m.

c) *L. Mugford Letter* - Council acknowledged her concern, Clerk can advise her that the leak is not a main water line and that repairs are scheduled to be done ASAP.

Mayor discussed the water issue at the end of Salmon Cove Road, the running hydrant and a solution to correct the issue.

**Motion #13-074** Hydrant on Salmon Cove Road to be corrected so the chlorine flows properly without flooding any properties.

	<b>Moved/Seconded</b>	<b>A. Petten/Rose</b>
<b>In favour:</b>	Mayor: A. Petten	
	Deputy Mayor: S. Rose	
	Councilors: J. Petten	
		B. Wells
		D. Percy
<b>Opposed:</b>	0	

**Motion Carried**

BE IT RESOLVED that the hydrant on Salmon Cove Road will be corrected to better monitor the flow of the chlorine to the end of the water line.

d) *Water Leak on Main Road* - Council to ensure that this is corrected as soon as possible.

\* Council discussed possibility hiring of a maintenance person, discussion to be continued at a later date.

**Finances:**

*Accounts Payable*

**Motion #13-075** Pay accounts payable.

	<b>Moved/Seconded</b>	<b>Percy/Rose</b>
<b>In favour:</b>	Mayor: A. Petten	
	Deputy Mayor: S. Rose	
	Councilors: J. Petten	
		B. Wells
		D. Percy
<b>Opposed:</b>	0	

**Motion Carried**

BE IT RESOLVED that the bills are to be paid.

\* Deputy Mayor Rose asked Clerk if the agenda for next meeting is not too big, arrange for a privileged portion of meeting to discuss arrears of \$1000 or more. Suggested that Clerk take time to go to the Courthouse in Harbour Grace and find out the process and what is needed to take the delinquent accounts to small claims court.

**Regulations:** N/A

**General Business:**

- a) *Nominations/Elections* - there will not be an election as council was elected by acclamation, there will have to be a by-election to fill the vacant seat, Council to determine when they intend to hold the by-election.
- b) *E. Edmunds* - The Council looks forward to offering you the early discount in 2014 please note that taxes paid BEFORE March 31 of that tax year will be eligible for a 5% discount on Property Tax only. Taxes that are in arrears are subject to 12% Interest.
- c) *CMNS* – Council agrees to pay \$1000 to the committee for the year, Clerk is to contact committee to have a invoice forwarded to the Council.
- d) *KBRR Development* - Council addressed this in above note Rodger Reid - Chief Financial office KKBR Enterprises Ltd.
- e) *Playground Equipment* - Deputy Mayor asked that playground equipment be added to the budget for next year and that Council seriously move forward with a nice playground/play area for the Town.
- f) *Water & Sewer Infrastructure* - Deputy Mayor Rose would like for the Town to consider future Water & Sewer infrastructure projects.
- g) *Water Leak* - Addressed above
- h) *2013-2014 Snow Clearing Tender* - Deputy Mayor Rose asked Councilor Percy for his expertise and asked what the Council should be asking the contractors to price. Councilor Percy said there are problems with the contract, he feels the Town should have their own equipment.

Council went through previous years invoices of 2011 & 2012 and determined the bill for G&R Trucking for 7 tons of sand salt mix used on Nov. 30, 2012 is valid, Council agreed to pay the invoice.

Council wants it specified that the Contractor is responsible for bringing our purchased sand/salt from the department of highways in Birch Hills.

Discussion of Council took place regarding the instructions to bid, the contract and what Council is asking for/looking for when calling tenders. Clerk asked the Council to review the current “instructions to bid” and make their changes and email back to make the necessary changes.

**Motion #13-076** *Pay G&R Trucking Invoice.*

	<b>Moved/Seconded</b>	<b>Rose/J. Petten</b>
<b>In favour:</b>	Mayor: A. Petten	
	Deputy Mayor: S. Rose	
	Councilors: J. Petten	
		B. Wells
		D. Percy
<b>Opposed:</b>	0	

**Motion Carried**

BE IT RESOLVED that the invoice is to be paid

**Adjournment:** Meeting adjourned at \_9:25\_ p.m.

Council resolved to meet again on Wednesday October 2<sup>nd</sup>, 2013 at 7o'clock p.m.

**These minutes are approved by the South River Town Council** at South River Town Hall, in the Province of Newfoundland and Labrador, this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
 Recorded & Typed by;  
 Terrie Lynn Hussey-Aisien  
**Town Clerk**  
 (for) the Town of South River

\_\_\_\_\_  
 Approved by Council & Witnessed by;  
 Arthur Petten  
**Mayor**  
 (for) the Town of South River