



~ MINUTES ~

Members Present: Deputy Mayor Scott Rose
Councilors: Arthur Petten
Darrell Percy
Beverley Wells
Melissa Hierlihy
David McLean
Joyce Petten

Also Present: Clerk: Marjorie Dawson

Call to Order:

Acting Mayor Scott Rose called meeting to order at 7:10 p.m.

Approval of Minutes:

Motion # 15-120 Minutes of October 7th meetings to be adopted, as amended.
Moved/Seconded **A. Petten / M. Hierlihy / All in favour / Carried**

Delegation:

Janice McDonald spoke on a proposed RV Park for Love Lane to consist of approximately 30 to 40 trailer sites. Discussion took place regarding zoning and the rules and regulations pertaining to this type of development. Council will discuss the matter and advised resident to research requirements for approval from Department of Environment.

John Curran spoke to council regarding a water/drainage problem on his property on Foley's Hill. Maintenance was asked to visit the site and identify possible solutions to the problem.

Eddie and Kirsten Doody spoke to council regarding upgrades to Old Cart Road. The width and composition of the road were discussed as well as ditching and the specifications for a secondary road. Mr. Doody was provided with a copy of the regulations.

A resident of Love Lane expressed concerns over the proposed RV Park development and urged council to give the matter due consideration before making a decision. Council will take comments into consideration.

Business Arising:

Insurance: Information obtained from the Town's insurance provider regarding arrears and speed bumps was presented.

Maintenance: Cleaning and pest control issues were reviewed and determined to be under control.

Food License: Deferred to next meeting.

Committees:

Recreation Committee: Councilor Hierlihy updated council on the status of the playground equipment. Shipment is scheduled for November 12th and the supplier has added 2 park benches to the order at no additional cost.

Bay de Grave Regional MSB: Minutes of the September 16th, 2015 meeting were tabled along with a letter from the MSB requesting a copy of the 2014 audited financial statements from the Town of South River.

CMNS War Memorial Committee: Nothing to report.

Finance: The 2014 draft financial statements were distributed to council and selecting an accounting firm for the 2015 audits was discussed.

Joint Council: Nothing to report.

Motion # 15-121 Motion to retain Feltham & Associates as the Town's accounting firm for the 2015 audits.
Moved/Seconded **J. Petten / B. Wells / All in favour / Carried**

Correspondence:

Eastern Newfoundland Regional Appeal Board: The Town is in receipt of the Appeal Board's decision on case # 15-006-024-016: application to build a single dwelling on Old Cart Road. The Appeal Board directed the Town to reconsider the original application.

Eastern Newfoundland Regional Appeal Board: The Town is in receipt of the Appeal Board's decision on case # 15-006-037-007: application to build a single dwelling on Old Cart Road. The Appeal Board directed the Town to reconsider the original application.

Eastern Newfoundland Regional Appeal Board: the Town is in receipt of appeal # 15-006-037-042: application to build an accessory building, 91 Springfield Road.

Donations: The Town is in receipt of five donation requests for its consideration.

Motion # 15-122 To donate \$500 to The Bay Arena and \$75 to the Bartholomew L.O.L. #40.
Moved/Seconded **A. Petten / D. McLean / All in favour / Carried**

Municipal Crown Lands Reserves: Correspondence from the Department of Municipal and Intergovernmental Affairs, Land Branch was tabled. Clerk was instructed to obtain a list of crown land and green spaces in the Town of South River.

The Estate of Hazel Hussey: Council received correspondence from the estate regarding taxes and title to land held by the estate. Clerk was instructed to contact Stewart McKelvey to obtain a legal opinion.

Finances:

Motion # 15-123 Accounts payable to be paid as circulated.
Moved/Seconded **A. Petter / B. Wells / All in favour / Carried**

Regulations:

Development Applications (2)

A New development application for a RV Park on Love Lane was presented and reviewed. Council will consider application and rules and regulations relating to this type of development and advise.

Motion # 15-124 To approve application for new, single family dwelling [67 Hodgewater Line].
Moved/Seconded **A. Petter / B. Wells / All in favour / Carried**

General Business:

Motion # 15-125 Grant approval for Councilor Heirlihy to attend PMA's Avalon Regional Meeting & Professional Development Session on November 20, 2015 in St. John's.
Moved/Seconded **M. Heirlihy / D. McLean / All / Carried**

For the record: Accommodations are not covered for meetings in St. John's.
Clerk is authorized to attend training courses offered in the South River area and St. John's area that pertain to the job.

Motion # 15-126 To approve the draft 2014 Audited Financial Statements.
Moved/Seconded **A. Petten / D. McLean / All / Carried**

Budget 2016: the budget was discussed and is near completion.

Minutes of a **Regular Council meeting** for the Town of South River,
held in Reid Chambers, South River, **Wednesday November 4th, 2015** at 7:00p.m.

Computer/Software: Council discussed the computer system and accounting software. Clerk to obtain pricing for Sage Accounting software and external hard drives.

Councilor McLean exited the chambers at 9:07 pm.

Municipal Plan: Council discussed the steps involved in developing a Municipal Plan and noted the Integrated Community Sustainability Plan was completed in 2010.

Motion # 15-127 To undertake planning work to develop a Municipal Plan and obtain three quotes for the project.
Moved/Seconded **S. Rose / M. Heirlihy / All / Carried**

Motion # 15-128 To accept estimates prepared by Harris & Associates Limited for Love Lane, Boone's Road and Mill Road Projects and to submit applications for Municipal Capital Works Funding.
Moved/Seconded **M. Heirlihy / S. Rose / All / Carried**

Councilor Percy exited chambers at 9:15 pm.

Motion # 15-129 To accept estimate prepared by Tract Consulting for Foley's Hill Project and to proceed with application for Municipal Capital Works Funding.
Moved/Seconded **M. Heirlihy / S. Rose / All / Carried**

Councilor Percy resumed his seat at 9:17 pm.

Maintenance: Council discussed maintenance requirement for the winter months.

Motion # 15-130 To adjust maintenance schedule to 10 hours per week, not including water treatment duties. Clerk is authorized to call maintenance in to work as required.
Moved/Seconded **S. Rose / A. Petten / All / Carried**

Motion # 15-131 To accept the lowest bid (\$85,631.40 including HST) submitted by CAN-AM Platfroms & Construction Ltd on the Retaining Structure Replacement MCWP # 17-MCW-16-00025.
Moved/Seconded **M. Heirlihy/ A. Petten / All / Carried**

Adjournment

The meeting adjourned at approximately 9:40 pm.

Council resolved to meet again on _____ Wednesday, December 2nd, 2015 _____

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of Newfoundland and Labrador, this _____ day of _____, 2015.

Recorded & Typed by:
Marjorie Dawson
Town Clerk
Town of South River

Approved by Council & Witnessed by:
Scott Rose
Acting Mayor
Town of South River