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|-------------------------|---------------|---------------------------|
| Members Present: | Mayor: | Arthur Petten |
| | Deputy Mayor: | Scott Rose |
| | Councilors: | Joyce Petten |
| | | Darrell Percy |
| | | David McLean |
| Also Present: | Clerk: | Terrie Lynn Hussey-Aisien |
| Absent: | Councilor: | Beverley Wells |

Call to Order: Mayor Petten called meeting to order at 7:00 p.m.

Swearing in of Council: Scott Rose was officially sworn in as Deputy Mayor, oath of office was signed on September 13th, 2013 in Council Chambers.

Adoption of Minutes:

Motion #13-086 The minutes of October 2nd, 2013 are adopted as circulated with the noted change to Snow Clearing Tender, Motion #13-085 Bid accepted, Tender awarded.

| | | |
|-------------------|-----------------------|------------------|
| | Moved/Seconded | J. Petten/McLean |
| In favour: | Mayor: | A. Petten |
| | Deputy Mayor: | S. Rose |
| | Councilors: | D. Mclean |
| | | J. Petten |
| | | D. Percy |
| Opposed: | 0 | |
| Absent: | Councilor: | B. Wells |

Motion Carried

BE IT RESOLVED that the minutes are adopted.

Delegations: N/A

Business Arising from minutes: N/A

Committee Reports: N/A

Correspondence: Reviewed by Council

a) 2014 MOG

Discussion regarding the increase for 2014

b) Dawe's Road

*Mayor and Kevin the maintenance man visited the site prior to this meeting and advised Council that the potholes are very deep and definitely in need of repair, there is approximately 0.3km of road to be repaired. Clerk is requested to contact contractors and get 2 or 3 quotes to have the repairs done, if quotes are higher than \$1500 clerk is to return to Council. Show of Hands **All in Favour***

c) Salmon Cove Warf Committee Meeting Minutes

To be added to Council File

d) Salmon Cove Warf Committee Request (carried forth from a previous meeting)

Committee asking for assistance in addition to the CEEP grant they received, requesting \$3000-5000 from the Town Council. CEEP Grant provided Committee with \$18,468.

e) Ronald McDonald House – Request for Donation

Council to donate \$50

f) Royal Canadian Legion – Request for Donation

Council to donate \$50

g) Municipal Assessment Agency - Fee for 2014

Reviewed by Council

h) MCW Funding Shortfall - sign the PCA Change Order Notice #1

Council agrees to apply for the approved MCW funding for the contract for the Salmon Cove Road retaining wall requires an additional \$5,453.80. The Town is requesting an additional \$5,453.80 as soon as possible, in order to award this tender and have the work completed within this construction season.

Motion #13-087 **Moved/Seconded** McLean/J. Petten
In favour: Mayor: A. Petten
 Deputy Mayor: S. Rose
 Councilors: D. McLean
 J. Petten
 D. Percy
Opposed: 0
Absent: *Councilor:* B. Wells

Motion Carried

- i) 2014 Municipal Budget Submission form
Provided to Council to review and prepare for final budget
- j) The Bay Arena – Request for Donation
Council to donate \$50, Clerk can send a letter to the Bay arena association stating that the Council will revisit this in the New Year to evaluate their financial situation and see if a bigger donation is possible.
- k) Gov't of NL ~ Municipal Affairs – Financial Assistance
Reviewed by Council to be placed on file, Council's request for assistance with the water leak on CBH was denied.
- l) Letter from the Lodge (Clarke's Beach) – Request for Donation
Council to donate \$50

Finances:

Accounts Payable

Clerk is to address the outstanding balance of the Concord statement and advise that this was to be paid off with Gas Tax monies, as it was not budgeted for a lump sum payment.

Motion #13-088 *Pay accounts payable.*
Moved/Seconded McLean/Percy
In favour: Mayor: A. Petten
 Deputy Mayor: S. Rose
 Councilors: D. McLean
 J. Petten
 D. Percy
Opposed: 0
Absent: *Councilor:* B. Wells

Motion Carried

BE IT RESOLVED that the bills are to be paid.

Arrears: Clerk will continue on with the plan to proceed to small claims court with accounts in arrears. Anyone looking to set up a payment plan has to work with Clerk/Council to arrange an appropriate payment plan.

Regulations:

Development Applications

- a. NL Power – Anchor Request - **Approve**
- b. Alfred Barrett – potential development - land meets requirements, Council feels that an **Approve in Principle** could be provided, as long as the Town's regulations are met

Motion #13-089 **Moved/Seconded** Percy/Rose
In favour: Mayor: A. Petten
 Deputy Mayor: S. Rose
 Councilors: D. McLean
 J. Petten
 D. Percy
Opposed: 0
Absent: *Councilor:* B. Wells

Motion Carried

c. Edward Edmunds – house

Until the clerk receives a deed of conveyance for the property the Council will not issue a permit to build on property not owned by the applicant. Parties involved will also need to provide a legal document addressing the driveway access.
Clerk is to issue a SWO to Mr. Edmunds until clarification is provided.

Motion #13-090

| | | |
|-------------------|-----------------------|-----------------|
| | Moved/Seconded | Rose/McLean |
| In favour: | Mayor: | A. Petten |
| | Deputy Mayor: | S. Rose |
| | Councilors: | D. McLean |
| | | J. Petten |
| Opposed: | Councillor | D. Percy |
| Absent: | <i>Councilor:</i> | <i>B. Wells</i> |

Motion Carried

d. Derrick Snow – shed - **Approve**
Motion #13-091

| | | |
|-------------------|-----------------------|--------------|
| | Moved/Seconded | Percy/McLean |
| In favour: | Mayor: | A. Petten |
| | Deputy Mayor: | S. Rose |
| | Councilors: | D. McLean |
| | | J. Petten |
| | | D. Percy |
| Opposed: | 0 | |
| Absent: | Councilor: | B. Wells |

Motion Carried

Sarah Coombs – signage - **Approve**

General Business:

- a. Dawe’s Road Request (carried forth from a previous meeting) **addressed earlier in meeting**
- b. Town Legal Representative - Get price quotes from various lawyers, Councilor McLean will contact David Power.

Motion #13-092

| | | |
|-------------------|-----------------------|-------------|
| | Moved/Seconded | McLean/Rose |
| In favour: | Mayor: | A. Petten |
| | Deputy Mayor: | S. Rose |
| | Councilors: | D. McLean |
| | | J. Petten |
| | | D. Percy |
| Opposed: | 0 | |
| Absent: | Councilor: | B. Wells |

Motion Carried

c. Preparing for Budget

d. MNL Convention – Starts Thursday in St. John’s

e. Capital Works Project - Ultramar/ Foley’s Hill Infrastructure project

Councilor Percy left chambers to avoid Conflict of interest at 8:53 p.m.

Clerk to contact the engineer and get an updated estimate of cost and if Ultramar is still on board apply for the Capital Works project.

Motion #13-093

| | | |
|-------------------|-----------------------|--|
| | Moved/Seconded | Rose/McLean |
| In favour: | Mayor: | A. Petten |
| | Deputy Mayor: | S. Rose |
| | Councilors: | D. McLean |
| | | J. Petten |
| Opposed: | 0 | |
| Absent: | <i>Councilor:</i> | <i>B. Wells</i> |
| | <i>Councilor</i> | <i>B. Percy was not present for voting to avoid conflict if interest</i> |

Motion Carried

*Councilor Percy returned to chambers at 8:57 p.m.

- f. Letter – Lindo Walkins - **Approved** to install 24 inch culvert
Motion #13-094

| | | |
|-------------------|-----------------------|-----------------|
| | Moved/Seconded | Percy/McLean |
| In favour: | Mayor: | A. Petten |
| | Deputy Mayor: | S. Rose |
| | Councilors: | D. McLean |
| | | D. Percy |
| | | J. Petten |
| Opposed: | 0 | |
| Absent: | <i>Councilor:</i> | <i>B. Wells</i> |

Motion Carried

- g. Letter – Sheila Bowering - **Accepted into file**, send letter stating that business tax is past due and that during the budget period business tax structure is subject to change.
- h. Christmas Festivities - 8 Turkeys to be ordered from Atlantic Groceries, Butterball 15-20 lbs
Council would like to combine a Christmas party with the Church
- i. Open Tender – Snow Clearing Tender opened publically only the name of the bidder was be read out (Riverside Excavating)

*Meeting turned to **PRIVILEGED** at 9:10 p.m.

*Meeting returned to **PUBLIC** at 9:25 p.m.

Bid from Riverside Excavating for 2013-2014 Snow Clearing/Ice Control is accepted, when hauling Sand/Salt from Highways advise contractor to haul 100t at a time, and to make sure Town snow clearing/ice control is a priority.

Motion #13-095

| | | |
|-------------------|-----------------------|-----------------|
| | Moved/Seconded | Percy/McLean |
| In favour: | Mayor: | A. Petten |
| | Deputy Mayor: | S. Rose |
| | Councilors: | D. McLean |
| | | D. Percy |
| | | J. Petten |
| Opposed: | 0 | |
| Absent: | <i>Councilor:</i> | <i>B. Wells</i> |

Motion Carried

Wharf Committee

Councilor Percy left chambers to avoid conflict of interest as he is part of the Wharf Committee.

Councilor Percy left at 9:27 p.m.

Council discussed the request of three to five thousand dollars, financially Council is unable to commit to this high of a request.

Council has requested a wire pole and light be installed by NL Power

Council has not budgeted for this request, after a lengthy discussion Council agreed to donate \$1000 worth of materials to the Committee; invoice for material is to be sent to Council.

Motion #13-096

| | | |
|-------------------|-----------------------|--|
| | Moved/Seconded | A. Petten/McLean |
| In favour: | Mayor: | A. Petten |
| | Deputy Mayor: | S. Rose |
| | Councilors: | D. McLean |
| | | J. Petten |
| Opposed: | 0 | |
| Absent: | <i>Councilor:</i> | <i>B. Wells</i> |
| | <i>Councilor</i> | <i>B. Percy was not present for voting to avoid conflict if interest</i> |

Motion Carried

Adjournment: Meeting adjourned at _9:45_ p.m.

Council resolved to meet again on **Wednesday December 4th, 2013 at 7o'clock p.m.**

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of Newfoundland and Labrador, this _____ day of _____, 2013.

Recorded & Typed by;
Terrie Lynn Hussey-Aisien
Town Clerk
(*foi*) the Town of South River

Approved by Council & Witnessed by;
Arthur Petten
Mayor
(*foi*) the Town of South River