



Members Present: Mayor Scott Rose
Deputy Mayor Melissa Hierlihy
Councilors: Beverley Wells
Darrell Percy

Absent: Councilor: Dave McLean
Arthur Petten
Joyce Petten

Also Present: Clerk: Marjorie Dawson

Call to Order:

Mayor Scott Rose called meeting to order at 7:30 p.m.

Adoption of Minutes:

Motion # 16-123 Minutes of October 5th and 13th, 2016 meetings to be adopted, as presented.
Moved/Seconded **B. Wells / D. Percy**
All in favour **MOTION CARRIED**

Business Arising:

Motion # 16-124 To set procedure for addressing work started in the Town without the proper permit as follows: 1) verbal request to the resident/home owner to stop work and obtain a permit; 2) Issue a Stop Work Order.
Moved/Seconded **S. Rose / M. Hierlihy**
All in favour **MOTION CARRIED**

Council discussed enforcement procedures in the event that a Stop Work Order is not followed, stating that legal action will be taken whereby the Town will pursue fines and/or court injunction. A template for Stop Work Orders has been drafted by legal council and will be used for future orders.

Clerk instructed to send information on permits, stop work order procedures, and enforcement with January invoices.

Committee Reports:

Recreation Committee: Council Hierlihy reported that the Recreation Committee will hold the annual tree lighting ceremony on December 4th at 7pm. Memory Bulbs will be available again this year. The committee will be selling 50/50 tickets for Paddy's Day/Knights of Columbus. Events for next year include clean up day, Canada Day celebrations, South River Day, and possibly a Mother's Day Social.

Bay de Grave Regional Municipal Services Board: Council discussed the revised bill from the board.

Motion # 16-125 To pay revised bill from the Bay de Grave Regional Municipal Services Board
Moved/Seconded **S. Rose / Bev Wells**
All in favour **MOTION CARRIED**

Joint Council: Town Clerk reported on the joint council meeting held October 27, 2016 in Spaniard's Bay, noting the main topics of regionalization/shared services and the Economic Development Attractions Package.

Correspondence:

Motion # 16-126 To accept funding from Clean Water and Wastewater Fund, Project No, 17-CWWF-17-00135, and authorize Mayor Scott Rose and Town Clerk Marjorie Dawson to enter into the Ultimate Recipient Agreement on behalf of council.
Moved/Seconded **M. Hierlihy / D. Percy**
In favour: Scott Rose
Melissa Hierlihy
Bev Wells
Darrell Percy
Opposed: None **MOTION CARRIED**

Motion #16-127 From November 2nd, 2016 forward, any councilor who requests that registration fees are paid for them to attend training, conferences, meetings, or similar activities, and does not attend, shall reimburse the Municipal Council for all fees and expenses incurred, unless they submit a Doctor's sick note.
Moved/Seconded **M. Hierlihy / S. Rose**
All in favour **MOTION CARRIED**

Clerk instructed to forward a letter to two councilors who registered for the MNL Convention stating that, due to their absence from the convention on October 7th and 8th, the Council respectfully requests reimbursement for mileage and expenses advanced.

Finances:

Motion # 16-128 To approve accounts payable, except A. Petten and J. Petten.
Moved/Seconded **M. Hierlihy / D. Percy**
All in favour **MOTION CARRIED**

Council agreed to meet on Wednesday, November 21 to discuss the Budget for 2017.

General Business:

Council discussed gas tax allocations and submitting an application to do Neville's Road and Taylor's Road.

Motion # 16-129 To purchase Flow Meter in April 2017 for wastewater testing.
Moved/Seconded **S. Rose / B. Wells**
All in favour MOTION CARRIED

Council reviewed a subdivision plan submitted by John Bartlett, noting the plan was acceptable.

Motion # 16-130 To deliver letter to resident for the removal of weeping tile placed in the ditch and through culverts on Salmon Cove Road.
Moved/Seconded **M. Hierlihy / D. McLean**
All in favour MOTION CARRIED

Adjournment

The meeting adjourned at approximately 8:55 pm.

Council resolved to meet again on December 7th, 2016.

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of Newfoundland and Labrador, this _____ day of _____, 2016.

Recorded & Typed by:
Marjorie Dawson
Town Clerk
Town of South River

Approved by Council & Witnessed by:
Scott Rose
Mayor
Town of South River