



~ MINUTES ~

Members Present: Mayor Beverley Wells
Deputy Mayor Melissa Hierlihy
Councilors Eric Snow
David Petten
Pat Curran
Ryan Snow

Members Absent: Councilors Steven Rowe

Also Present: Clerk/Manager Marjorie Dawson
Maintenance Staff Jonny Jessop

Call to Order:

Mayor Bev Wells called the meeting to order at approximately 7:35 pm.

Councilor Eric Snow presented Mayor Wells with a Certificate of Recognition from the Department of Municipal and Provincial Affairs for her 16 years of service with the Town of South River.

Adoption of Agenda:

Motion # 24-0104 To adopt agenda, as presented.
Moved/Seconded D. Petten / P. Curran
All in favour

MOTION CARRIED

Adoption of Minutes:

Motion # 24-105 Minutes of the October 2, 2024 meetings to be adopted, as presented.
Moved/Seconded P. Curran / E. Snow
All in favour

MOTION CARRIED

Delegation:

A resident spoke to Council about his property on Salmon Cove Road and moving the turntable at 137 Salmon Cove Road to 145 Salmon Cove Road. The scope of work was discussed as well as the continued use of the first turntable until the end of the current school year.

Committee Reports:

Bay de Grave Regional Municipal Services Board: No meeting.

CBN Joint Council: No meeting.

Finance Committee: Councilor Hierlihy confirmed information discussed at the 2025 budget meeting, including the mil rate and tax structure.

Motion # 24-106 To approve and adopt the 2025 Budget and Tax Structure with a reduced residential mil rate of 4.2.
Moved/Seconded M. Hierlihy / E. Snow
All in favour **MOTION CARRIED**

Planning Committee: Councilor Ryan Snow spoke about plans for the old ballfield location; Mayor Wells and Councilor Eric Snow shared information obtained at the MNL Conference on solar lighting.

Public Works Committee: Councilor Petten reviewed maintenance work orders, noting that outside work is winding down for the season.

Recreation Committee: Councilor Curran spoke about the annual Christmas Breakfast for residents with Councilors serving at the event.

Motion # 24-107 To provide residents with complementary Christmas Breakfast at the Parish of the Resurrection.
Moved/Seconded P. Curran / R. Snow
All in favour **MOTION CARRIED**

Motion # 24-108 To approve change in location of the bus turntable to 145 Salmon Cove Road provided the location is upgraded and prepared for pavement, as per council instructions, by June 30, 2025 and the new owner of 137 Salmon Cove Road agrees to the continued use of the turntable at 137 Salmon Cove road until June 30, 2025.
Moved/Seconded D. Petten / E. Snow
All in favour **MOTION CARRIED**

Correspondence Reviewed:

- a) MAPA – Notes regarding Right to Appeal
- b) Letter and Appeal Documents – Fence on Hearn’s Road
- c) Canada Summer Jobs Funding
- d) Celebrate Canada – Canada Day Funding
- e) MCW Call for Applications
- f) Memorandum – Ownership of 25-33 Old Cart Road
- g) Letter and survey – Land on Old Cart Road

Motion # 24-109 To apply to the Canada Summer Jobs program for four summer job placements.
Moved/Seconded R. Snow / D. Petten
All in favour **MOTION CARRIED**

Motion # 24-110 To apply to the Department of Canadian Heritage for Canada Day Funding.
Moved/Seconded E. Snow / P. Curran
All in favour **MOTION CARRIED**

Motion # 24-111 Be it resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$3,124,318.26, for the purpose of extending water and sewer services to four services areas: Neville’s Road and Neville’s Place, Manning’s Hill and Taylor’s Road East, Taylor’s Road West, and Butler’s Road. The Town of South River agrees to provide its share of the cost-shared funding, 312,431.83, for this project should it be selected for funding, and

acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of South River.

Moved/Seconded R. Snow / D. Petten
All in favour

MOTION CARRIED

Council discussed ownership documentation submitted for land at 25-33 Old Cart Road, confirming that the land would be registered to the owner listed on the legal documents.

Finances:

Motion # 24-112 To approve payment of the October 2024 accounts payables in the amount of \$31,473.18, as presented.

Moved/Seconded P. Curran / R. Snow
All in favour

MOTION CARRIED

Regulations:

Motion # 24-113 To approve development application to expand existing dwelling at 243-245 Springfield Road.

Moved/Seconded D. Petten / E. Snow
All in favour

MOTION CARRIED

Council reviewed a development application for a residential garage at 22 Reid's Road. The proposed height is 19 feet, which requires public notice. Application deferred to next meeting.

Motion # 24-114 To approve development application for a single family dwelling at 8-12 Dawe's Road.

Moved/Seconded D. Petten / R. Snow
All in favour

MOTION CARRIED

Council reviewed a development application for a residential garage at 198-200 Salmon Cove Road. The proposed height is 20 feet, which requires public notice. Application deferred to next meeting.

Motion # 24-115 To approve development application for a carport at 12 Hearn's Road with a maximum height of 14 feet to the peak.

Moved/Seconded D. Petten / R. Snow
All in favour

MOTION CARRIED

General Business:

Motion # 24-116 To donate \$1000.00 to the Bay de Grave Fire Department fund raising event.

Moved/Seconded M. Hierlihy / D. Petten
All in favour

MOTION CARRIED

Motion # 24-117 Resolve that the Town of South River submit its Capital Investment Plan to the Department of Municipal and Provincial Affairs for Canada Community Building Fund (Gas Tax) funding in the amount of \$ 18,000.00 for paving the walking path at the Veronica Rowe Memorial Park on Love Lane.

Moved/Seconded M. Hierlihy / D. Petten
All in favour

MOTION CARRIED

Motion # 24-118 To extend the Garbage and Recycling Collection contract for one year.

Moved/Seconded M. Hierlihy / E. Snow
All in favour

MOTION CARRIED

Motion # 24-119 To accept the quotation for Standing Offer Agreement - Equipment Hire submitted by G & J Backhoe Services Inc.
Moved/Seconded D. Petten / R. Snow
All in favour **MOTION CARRIED**

Council discussed the MMSB Waste Diversion Funding and agreed to apply for funding for a wood chipper.

Council discussed the condition of the building at 91 Conception Bay Highway. Clerk to contact property owner for update on progress.

Council discussed the pavement at the end of Reid’s Road and will consider paving in the spring.

Meeting moved to privileged at 9:25 pm.

Regular meeting resumed at 9:35 pm.

Deputy Mayor Hierlihy left her seat at 9:37 pm.

Motion # 24-120 To increase rate for a full building cleaning to 100.00.
Moved/Seconded D. Petten / E. Snow
All in favour **MOTION CARRIED**

Deputy Mayor Hierlihy resumed her seat at 9:41 pm.

Motion # 24-121 To increase hourly rate for part time maintenance worker by 90 cents.
Moved/Seconded D. Petten / R. Snow
All in favour **MOTION CARRIED**

Motion # 24-122 To increase hourly rate for full time maintenance worker and Town Manager by 40 cents.
Moved/Seconded P. Curran / D. Petten
All in favour **MOTION CARRIED**

Adjournment

Meeting adjourned at approximately 9:45 pm.

Council resolved to meet again on December 4, 2024.

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of Newfoundland and Labrador, this _____ day of _____, 2024.

Recorded & Typed by:
Marjorie Dawson
Town Clerk
Town of South River

Approved by Council & Witnessed by:
Bev Wells
Mayor
Town of South River