



~ MINUTES ~

**Members Present:** Mayor Beverley Wells  
Deputy Mayor Melissa Hierlihy  
Councilors Eric Snow  
David Petten  
Pat Curran  
Ryan Snow

**Members Absent:** Councilors Steven Rowe

**Also Present:** Clerk/Manager Marjorie Dawson  
Maintenance Staff Jonny Jessop

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**Call to Order:**

Mayor Bev Wells called the meeting to order at approximately 7:35 pm.

Councilor Eric Snow presented Mayor Wells with a Certificate of Recognition from the Department of Municipal and Provincial Affairs for her 16 years of service with the Town of South River.

**Adoption of Agenda:**

**Motion # 24-0104** To adopt agenda, as presented.  
**Moved/Seconded D. Petten / P. Curran**  
**All in favour**

**MOTION CARRIED**

**Adoption of Minutes:**

**Motion # 24-105** Minutes of the October 2, 2024 meetings to be adopted, as presented.  
**Moved/Seconded P. Curran / E. Snow**  
**All in favour**

**MOTION CARRIED**

**Delegation:**

A resident spoke to Council about his property on Salmon Cove Road and moving the turntable at 137 Salmon Cove Road to 145 Salmon Cove Road. The scope of work was discussed as well as the continued use of the first turntable until the end of the current school year.

**Committee Reports:**

Bay de Grave Regional Municipal Services Board: No meeting.

CBN Joint Council: No meeting.

Finance Committee: Councilor Hierlihy confirmed information discussed at the 2025 budget meeting, including the mil rate and tax structure.

**Motion # 24-106** To approve and adopt the 2025 Budget and Tax Structure with a reduced residential mil rate of 4.2.  
**Moved/Seconded M. Hierlihy / E. Snow**  
**All in favour** **MOTION CARRIED**

Planning Committee: Councilor Ryan Snow spoke about plans for the old ballfield location; Mayor Wells and Councilor Eric Snow shared information obtained at the MNL Conference on solar lighting.

Public Works Committee: Councilor Petten reviewed maintenance work orders, noting that outside work is winding down for the season.

Recreation Committee: Councilor Curran spoke about the annual Christmas Breakfast for residents with Councilors serving at the event.

**Motion # 24-107** To provide residents with complementary Christmas Breakfast at the Parish of the Resurrection.  
**Moved/Seconded P. Curran / R. Snow**  
**All in favour** **MOTION CARRIED**

**Motion # 24-108** To approve change in location of the bus turntable to 145 Salmon Cove Road provided the location is upgraded and prepared for pavement, as per council instructions, by June 30, 2025 and the new owner of 137 Salmon Cove Road agrees to the continued use of the turntable at 137 Salmon Cove road until June 30, 2025.  
**Moved/Seconded D. Petten / E. Snow**  
**All in favour** **MOTION CARRIED**

**Correspondence Reviewed:**

- a) MAPA – Notes regarding Right to Appeal
- b) Letter and Appeal Documents – Fence on Hearn's Road
- c) Canada Summer Jobs Funding
- d) Celebrate Canada – Canada Day Funding
- e) MCW Call for Applications
- f) Memorandum – Ownership of 25-33 Old Cart Road
- g) Letter and survey – Land on Old Cart Road

**Motion # 24-109** To apply to the Canada Summer Jobs program for four summer job placements.  
**Moved/Seconded R. Snow / D. Petten**  
**All in favour** **MOTION CARRIED**

**Motion # 24-110** To apply to the Department of Canadian Heritage for Canada Day Funding.  
**Moved/Seconded E. Snow / P. Curran**  
**All in favour** **MOTION CARRIED**

**Motion # 24-111** Be it resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$3,124,318.26, for the purpose of extending water and sewer services to four services areas: Neville's Road and Neville's Place, Manning's Hill and Taylor's Road East, Taylor's Road West, and Butler's Road. The Town of South River agrees to provide its share of the cost-shared funding, 312,431.83, for this project should it be selected for funding, and

acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of South River.

**Moved/Seconded R. Snow / D. Petten**  
**All in favour**

**MOTION CARRIED**

Council discussed ownership documentation submitted for land at 25-33 Old Cart Road, confirming that the land would be registered to the owner listed on the legal documents.

**Finances:**

**Motion # 24-112** To approve payment of the October 2024 accounts payables in the amount of \$31,473.18, as presented.

**Moved/Seconded P. Curran / R. Snow**  
**All in favour**

**MOTION CARRIED**

**Regulations:**

**Motion # 24-113** To approve development application to expand existing dwelling at 243-245 Springfield Road.

**Moved/Seconded D. Petten / E. Snow**  
**All in favour**

**MOTION CARRIED**

Council reviewed a development application for a residential garage at 22 Reid's Road. The proposed height is 19 feet, which requires public notice. Application deferred to next meeting.

**Motion # 24-114** To approve development application for a single family dwelling at 8-12 Dawe's Road.

**Moved/Seconded D. Petten / R. Snow**  
**All in favour**

**MOTION CARRIED**

Council reviewed a development application for a residential garage at 198-200 Salmon Cove Road. The proposed height is 20 feet, which requires public notice. Application deferred to next meeting.

**Motion # 24-115** To approve development application for a carport at 12 Hearn's Road with a maximum height of 14 feet to the peak.

**Moved/Seconded D. Petten / R. Snow**  
**All in favour**

**MOTION CARRIED**

**General Business:**

**Motion # 24-116** To donate \$1000.00 to the Bay de Grave Fire Department fund raising event.

**Moved/Seconded M. Hierlihy / D. Petten**  
**All in favour**

**MOTION CARRIED**

**Motion # 24-117** Resolve that the Town of South River submit its Capital Investment Plan to the Department of Municipal and Provincial Affairs for Canada Community Building Fund (Gas Tax) funding in the amount of \$ 18,000.00 for paving the walking path at the Veronica Rowe Memorial Park on Love Lane.

**Moved/Seconded M. Hierlihy / D. Petten**  
**All in favour**

**MOTION CARRIED**

**Motion # 24-118** To extend the Garbage and Recycling Collection contract for one year.

**Moved/Seconded M. Hierlihy / E. Snow**  
**All in favour**

**MOTION CARRIED**

**Motion # 24-119** To accept the quotation for Standing Offer Agreement - Equipment Hire submitted by G & J Backhoe Services Inc.  
**Moved/Seconded D. Petten / R. Snow**  
**All in favour** **MOTION CARRIED**

Council discussed the MMSB Waste Diversion Funding and agreed to apply for funding for a wood chipper.

Council discussed the condition of the building at 91 Conception Bay Highway. Clerk to contact property owner for update on progress.

Council discussed the pavement at the end of Reid's Road and will consider paving in the spring.

Meeting moved to privileged at 9:25 pm.

Regular meeting resumed at 9:35 pm.

Deputy Mayor Hierlihy left her seat at 9:37 pm.

**Motion # 24-120** To increase rate for a full building cleaning to 100.00.  
**Moved/Seconded D. Petten / E. Snow**  
**All in favour** **MOTION CARRIED**

Deputy Mayor Hierlihy resumed her seat at 9:41 pm.

**Motion # 24-121** To increase hourly rate for part time maintenance worker by 40 cents.  
**Moved/Seconded D. Petten / R. Snow**  
**All in favour** **MOTION CARRIED**

**Motion # 24-122** To increase hourly rate for full time maintenance worker and Town Manager by 40 cents.  
**Moved/Seconded P. Curran / D. Petten**  
**All in favour** **MOTION CARRIED**

### **Adjournment**

Meeting adjourned at approximately 9:45 pm.

Council resolved to meet again on December 4, 2024.

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of Newfoundland and Labrador, this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Recorded & Typed by:  
Marjorie Dawson  
**Town Clerk**  
Town of South River

\_\_\_\_\_  
Approved by Council & Witnessed by:  
Bev Wells  
**Mayor**  
Town of South River