



~ MINUTES ~

Members Present:

Mayor	Beverley Wells
Deputy Mayor	Melissa Hierlihy (Virtual)
Councilors	Eric Snow
	David Petten
	Ryan Snow
	Steven Rowe
	Pat Curran (Telephone)

Also Present:

Clerk/Manager	Marjorie Dawson
Maintenance Staff	Jonny Jessop

Call to Order:

Mayor Wells called the meeting to order at approximately 7:34 pm.

Adoption of Agenda:

Motion # 25-066 To adopt agenda, as presented.
Moved/Seconded **S. Rowe / R. Snow**
In favour B. Wells, M. Hierlihy, S. Rowe, D. Petten, E. Snow, R. Snow, P. Curran
Opposed None **MOTION CARRIED**

Adoption of Minutes:

Motion # 25-067 Minutes of the July 2, 2025 meeting to be adopted, as presented.
Moved/Seconded **D. Petten / E. Snow**
In favour B. Wells, M. Hierlihy, S. Rowe, D. Petten, E. Snow, R. Snow, P. Curran
Opposed None **MOTION CARRIED**

Delegation:

Representatives of the property owner at 174-176 Conception Bay Highway presented a plan to sub-divide the property and answered questions on the development. Council advised that some measurement did not meet the requirements of the development regulations and that adjustments may be needed. Council noted that a total of 10% variance may be considered and that any variance requires public notice.

Councilor Ryan Snow left the Council Chambers at approximately 8:10 pm due to conflict of interest.

Mr. John Hayes addressed Council regarding the Old Cart Road ditching project. He presented a list of questions about the scope of work, testing requirements, and the tendering process. Council responded to the questions and assured Mr. Hayes that he is a valued supplier for the Town and expressed their appreciation for the quality of work that he has provided.

Councilor Ryan Snow resumed his seat at 8:22 pm.

Business Arising:

Ratify Motions

Motion # 25-064 To approve request to park mobile events trailer at 210-214 Springfield Road with no business activities taking place at the site.

Moved/Seconded **M. Hierlihy / B. Wells**

In favour B. Wells, M. Hierlihy, P. Curran, D. Petten, E. Snow, R. Snow, S. Rowe

Opposed

MOTION CARRIED

Motion # 25-065 To increase donation to church to \$25,690.00 plus 50% of HST.

Moved/Seconded **D. Petten / M. Hierlihy**

In favour B. Wells, M. Hierlihy, P. Curran, S. Rowe, D. Petten, E. Snow

Opposed None

Conflict of Interest R. Snow

MOTION CARRIED

Council discussed maintenance options for the wastewater flow meter and a visit from Environment & Climate Change Canada. It was noted that a flow meter may not be needed once the Town received Transitional Authorization for the wastewater system.

Committee Reports:

Bay de Grave Regional Municipal Services Board: No meeting, closed for the summer.

CBN Joint Council: Councilor Curran and Mayor Wells attend the dinner meeting. No meeting, closed for the summer.

Finance Committee: The financial audit is moving along and all requested information has been provided to the auditor.

Recreation Committee: Councilor Pat Curran reported that South River Day went well and many people showed up and enjoyed the day. There were several good comments on the event and \$205.25 was raised for the Helping Hand. The Town received funding from Active NL for basketball nets which will be ordered soon. The summer students organized a community walk to see the Newfoundland Ponies and it very well. The next event will be a games day in mid-August.

Correspondence:

MNL Conference 2025

TI – MCW Application Status

MHA Conway-Ottenheimer – MCW Applications

MHA Fred Hutton – Active NL Grant

Council discussed the MCW applications, noting that all four applications were unsuccessful again this year. Clerk to contact the area MHA regarding applications and avenues to obtaining funding.

Finances:

Motion # 25-068 To approve payment of the July 2025 accounts payables in the amount of \$68,727.86, as presented.

Moved/Seconded **M. Hierlihy / P. Curran**

In favour B. Wells, M. Hierlihy, S. Rowe, D. Petten, E. Snow, R. Snow, P. Curran

Opposed

None

MOTION CARRIED

Councilor Ryan Snow left his seat at approximately 9:02 pm due to conflict of interest.

Motion # 25-069 To approve payment of invoice for ditching of Old Cart Road in the amount of \$18,630.00.
Moved/Seconded **M. Hierlihy / D. Petten**
In favour B. Wells, M. Hierlihy, S. Rowe, D. Petten, E. Snow, P. Curran
Opposed None
Conflict of Interest: Councilor Ryan Snow **MOTION CARRIED**

Councilor Ryan Snow resumed his seat at approximately 9:04 pm.

Councilor Steven Rowe left his seat at approximately 9:05 pm due to conflict of interest.

Motion # 25-070 To approve payment of invoice for flowers and flower pots for town beautifications in the amount of \$1,620.00.
Moved/Seconded **M. Hierlihy / E. Snow**
In favour B. Wells, M. Hierlihy, D. Petten, E. Snow, R. Snow, P. Curran
Opposed None
Conflict of Interest: Councilor Steven Rowe **MOTION CARRIED**

Councilor Steven Rowe resumed his seat at approximately 9:07 pm.

Council reviewed the 2024 draft financial statements. Matter deferred to next meeting.

Regulations:

Council reviewed a proposal to subdivide land at 174-176 Conception Bay Highway. Matter deferred pending a revised subdivision plan and application form.

Council reviewed proposed Municipal Plan Amendment No. 3, 2024 and Development Regulations Amendment No. 3, 2024 relating to property at 18-20 Taylor's Road.

Motion # 25-071 Be it Resolved that: Pursuant to Section 16 of The Urban and Rural Planning Act, the Town of South River Municipal Plan Amendment No. 3, 2024 and Development Regulations Amendment No. 3, 2024 be adopted; That Harris Crane be appointed as public hearing commissioner; That the public hearing be held at the South River Town Hall at 7:00 pm on Thursday August 28, 2025; and, Should no written representation be received in response to the public hearing notice of the amendment, that the public hearing be cancelled.
Moved/Seconded **E. Snow/ R. Snow**
In favour B. Wells, M. Hierlihy, S. Rowe, D. Petten, E. Snow, R. Snow, P. Curran
Opposed None **MOTION CARRIED**

Motion # 25-072 To approve revised development plan for single family dwelling at 183 Salmon Cove Road.
Moved/Seconded **S. Rowe / D. Petten**
In favour B. Wells, M. Hierlihy, S. Rowe, D. Petten, E. Snow, R. Snow, P. Curran
Opposed None **MOTION CARRIED**

General Business:

Council discussed trees growing close to the road on Butler's Road, noting that the fire department inspected the site and confirmed there are no issues with accessing any of the properties.

Motion # 25-073 To appoint Ivy Jones as the Alternate Returning Officer for the October 2, 2025 municipal general election.

Moved/Seconded **S. Rowe / D. Petten**

In favour B. Wells, M. Hierlihy, S. Rowe, D. Petten, E. Snow, R. Snow, P. Curran

Opposed None

MOTION CARRIED

Motion # 25-074 To set September 9th as the date for Nomination of Candidates for the October 2, 2025 municipal general election.

Moved/Seconded **D. Petten / S. Rowe**

In favour B. Wells, M. Hierlihy, S. Rowe, D. Petten, E. Snow, R. Snow, P. Curran

Opposed None

MOTION CARRIED

Council discussed the Snow Clearing and Ice Control for the 2025-2026 season. Clerk to issue and Invitation to Tender utilizing an Open Call for Bids.

Council discussed hydrant repairs that were made after the hydrant was used by a private company. Clerk to advise company to contact the Town's maintenance staff before accessing the hydrant and send an invoice for parts and labour.

Councillor Pat Curran left the meeting at approximately 9:29 pm.

Councillor Eric Snow spoke about the old ballfield on Hodgewater Line, informing Council that a contractor is interest in the rejuvenation of the ball park and would clear/grub off the land to help with the renewal.

Deputy Mayor Melissa Hierlihy left the meeting at approximately 9:40 pm.

Motion # 25-075 To donate 100.00 to the All Hallows Parish cook book project.

Moved/Seconded **S. Rowe / R. Snow**

In favour B. Wells, S. Rowe, D. Petten, E. Snow, R. Snow

Opposed None

MOTION CARRIED

Council discussed the complaint Log. Clerk to send clean up letters for dilapidated structures.

Adjournment

Meeting adjourned at approximately 9:48 pm.

Council resolved to meet again on September 3, 2025.

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of Newfoundland and Labrador, this _____ day of _____, 2025.

Recorded & Typed by:
Marjorie Dawson
Town Clerk
Town of South River

Approved by Council & Witnessed by:
Bev Wells
Mayor
Town of South River