



~ MINUTES ~

Members Present: Mayor Beverley Wells
Deputy Mayor Melissa Hierlihy
Councilors Steven Rowe
Eric Snow
David Petten
Pat Curran

Also Present: Clerk/Manager Marjorie Dawson
Maintenance Staff Jonny Jessop

Call to Order:

Mayor Wells called the meeting to order at approximately 7:50 pm.

Adoption of Agenda:

Motion # 25-078 To adopt agenda, as presented.
Moved/Seconded M. Hierlihy / P. Curran
In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow
Opposed None **MOTION CARRIED**

Adoption of Minutes:

Motion # 25-079 Minutes of the August 3, 2025 meeting to be adopted, as presented.
Moved/Seconded P. Curran / M. Hierlihy
In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow
Opposed None **MOTION CARRIED**

Business Arising:

Ratify Motions

August 13, 2025

Motion # 25-076 Be it resolved that Jim Parsons be appointed as the public hearing commissioner for Municipal Plan and Development Regulations Amendment # 3, 2024.
Moved/Seconded D. Petten / P. Curran
In favour D. Petten, P. Curran, M. Hierlihy, R. Snow, E. Snow
Conflict of Interest B. Wells
Opposed None **MOTION CARRIED**

August 20, 2025

Motion # 25-077 To issue a statement from the Town regarding a social media post made by a councilor on their personal account.
Moved/Seconded **M. Hierlihy / D. Petten**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran
Opposed None **MOTION CARRIED**

Quotes and Tenders:

The Town received three quotes for the provision of Class D estimates for the 2026 MCW applications.

Motion # 25-080 To accept quote of 520.00, plus HST, received from Shaw Ventures Company Ltd for Class D estimates for the 2026 MCW applications.
Moved/Seconded **M. Hierlihy / D. Petten**
In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow
Opposed None **MOTION CARRIED**

The Town received one bid on the Invitation to Tender for Snow Clearing and Ice Control services for the 2025-2026 season.

Motion # 25-081 To accept bid received from G & J Backhoe Inc for ITT #T2025-001 Snow Clearing and Ice Control 2025-2026.
Moved/Seconded **M. Hierlihy / S. Rowe**
In favour M. Hierlihy, S. Rowe, D. Petten, E. Snow
Opposed B. Wells, P. Curran **MOTION CARRIED**

Committee Reports:

Bay de Grave Regional Municipal Services Board: No meeting, closed for the summer.

CBN Joint Council: No meeting, closed for the summer.

Finance Committee: The 2024 draft financial statement were reviewed and deemed acceptable.

Motion # 25-082 To approve the 2024 Financial Statements and AER – Canada Community Building Fund Report as prepared by Byron D. Smith Professional Corporation.
Moved/Seconded **M. Hierlihy / D. Petten**
In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow
Opposed None **MOTION CARRIED**

Public Works Committee: The Town has applied for a Section 48 permit in order to do the culvert replacement project on Wharf Lane and hopes to complete the work by the end of September. Council discussed the summer student work list, noting that the team was very productive and a lot of work was completed over the summer. The students organized the Walk with the Newfoundland Ponies, which went very well, and the Town plans to hold more events next year.

Recreation Committee: Council sold 50/50 tickets and collected donations at South River Day and donated the proceeds of \$205.25 to the Helping Hand.

Council reviewed a Code of Conduct Complaint regarding the ditching project on Old Cart Road, along with advice received from Municipal Affairs and Community Engagement, in a closed meeting. Council determined that no violation of the Code of Conduct occurred.

Motion # 25-083 Be it resolved that, after reviewing the Code of Conduct Complaint regarding the ditching project on Old Cart Road, and advice received from Municipal Affairs and Community Engagement, that Council determined that there was no violation of the Code of Conduct.

Moved/Seconded **M. Hierlihy / D. Petten**

In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

Opposed None

MOTION CARRIED

Correspondence:

Ryan Snow - Resignation

MHA Conway Ottenheimer - Letter of Support for MCW Applications

MHA Hutton – Active NL Funding

Environment and Climate Change Canada – Written Warning

Ryan Gates, Aspire Recreation – Request for Meeting

Council reviewed an email from Ryan Snow tendering his resignation.

The Town received funding approval from the Department of Tourism, Culture, Arts and Recreation in the amount of \$10,000.00 for the tennis court project. Council discussed the location for the tennis court and next steps.

Motion # 25-084 To purchase three sections of pallet racking for the two-bay garage.

Moved/Seconded **D. Petten / S. Rowe**

In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

Opposed None

MOTION CARRIED

Council reviewed a written warning from Environment and Climate Change Canada citing a contravention of Section 6 and Section 18 of the Wastewater Systems Effluent Regulations. Clerk to apply for Transitional Authorization for wastewater treatment.

Finances:

Motion # 25-085 To approve payment of the August 2025 accounts payables in the amount of \$21,627.58, as presented.

Moved/Seconded **P. Curran / E. Snow**

In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

Opposed None

MOTION CARRIED

Motion # 25-086 To approve the 2024 Tax Receivable Summary and 2025 Tax Recovery Plan.

Moved/Seconded **M. Hierlihy / E. Snow**

In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

Opposed None

MOTION CARRIED

Motion # 25-087 To reassign the current bank account at BMO listed for infrastructure projects to the Canada Community Building Fund.

Moved/Seconded **S. Rowe / M. Hierlihy**

In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

Opposed None

MOTION CARRIED

Regulations:

Motion # 25-088 Be it Resolved that pursuant to Section 23 of The Urban and Rural Planning Act, the Town of South River Municipal Plan Amendment No. 3, 2024 and Development Regulations Amendment No. 3, 2024 (18-20 Taylors Road) be approved.

Moved/Seconded **D. Petten / E. Snow**

In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

Opposed None

MOTION CARRIED

Motion # 25-089 To approve subdivision application for 172-174 Conception Bay Highway.

Moved/Seconded **D. Petten / E. Snow**

In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

Opposed None

MOTION CARRIED

Motion # 25-090 To deny development application for a garage at 108 Hodgewater Line as it does not meet the development regulations.

Moved/Seconded **M. Hierlihy / D. Petten**

In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

Opposed None

MOTION CARRIED

Deputy Mayor Hierlihy and Councilor Petten left the meeting due to conflict of interest at approximately 8:35 pm.

Motion # 25-091 To approve development application for a boat basin at 65-71 Salmon Cove Road, provided all required permits are in place.

Moved/Seconded **E. Snow / P. Curran**

In favour B. Wells, S. Rowe, P. Curran, E. Snow

Opposed None

MOTION CARRIED

Conflict of Interest: M. Hierlihy, D. Petten

Deputy Mayor Hierlihy and Councilor Petten resumed their seats at approximately 8:40 pm.

General Business:

Motion # 25-092 To grant permission to applicant to enter the ballfield property on Hodgewater Line and cut a path for the purpose of assessing the level of work needed to rejuvenate the space.

Moved/Seconded **E. Snow / M. Hierlihy**

In favour B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

Opposed None

MOTION CARRIED

Council discussed the Town's insurance coverage when renting the community room in the basement of the Town Hall,

Council discussed the complaint Log.

Adjournment

Meeting adjourned at approximately 9:01 pm.

Council resolved to meet again on October 8, 2025.

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of
Newfoundland and Labrador, this _____ day of _____, 2025.

Recorded & Typed by:
Marjorie Dawson
Town Clerk
Town of South River

Approved by Council & Witnessed by:
Bev Wells
Mayor
Town of South River