



~ MINUTES ~

**Members Present:**

Beverley Wells  
Melissa Hierlihy (virtual)  
Eric Snow  
David Petten  
Pat Curran  
Herb Hedd  
Maggie Snow

**Also Present:** Clerk/Manager      Marjorie Dawson  
Maintenance Staff      Jonny Jessop

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**Swearing in of New Council:**

The following Councilors read and signed the Oath of office administered by the Clerk: Bev Wells, Eric Snow, David Petten, Pat Curran, Herb Hedd, and Maggie Snow. Melissa Hierlihy took the Oath of Office on October 3, 2025, administered by the Clerk.

**Call to Order:**

The Clerk called the meeting to order at approximately 7:34 pm.

**Election of Mayor:**

David Petten nominated Bev Wells for Mayor. Melissa Hierlihy seconded the nomination.  
Bev Wells accepted the nomination.  
As there were no other nominations, Bev Wells was declared Mayor.

**Election of Deputy Mayor:**

Eric Snow nominated Melissa Hierlihy for Deputy Mayor. David Petten seconded the nomination.  
Melissa Hierlihy accepted the nomination.  
As there were no other nominations, Melissa Hierlihy was declared Deputy Mayor.

**Committee Appointments:**

Bay de Grave Regional Municipal Services Board: Eric Snow and Bev Wells.  
CBN Joint Council: Maggie Snow and David Petten.  
Finance Committee: Melissa Hierlihy and Pat Curran.  
Development Committee: David Petten and Herb Hedd.  
Public Works: David Petten and Herb Hedd.  
Recreation Committee: Pat Curran and Maggie Snow.

Deputy Mayor Melissa Hierlihy left the meeting at approximately 8:10 pm.

**Correspondence:**

Ryan Gates, Aspire Recreation - Request for Meeting  
Clerk to invite Ryan Gates to speak at the next meeting.

LW Consulting – Councilor Training Proposal  
Clerk to check with the Town of Clarke’s Beach regarding joint training opportunities.

Canada Summer Jobs 2026 - Call for applications launching November 4, 2025

**Motion # 25-095** To apply to the Canada Summer Jobs program for funding for five positions for the summer of 2026.  
**Moved/Seconded** **P. Curran / David Petten**  
**In favour** B. Wells, E. Snow, P. Curran, D. Petten, H. Hedd, M. Snow  
**Opposed** None **MOTION CARRIED**

Municipal Assessment Agency - Call for Nominations

**Motion # 25-096** To nominate Councilor Eric Snow for the position of Avalon Director for the Municipal Assessment Agency.  
**Moved/Seconded** **P. Curran / David Petten**  
**In favour** B. Wells, E. Snow, P. Curran, D. Petten, H. Hedd, M. Snow  
**Opposed** None **MOTION CARRIED**

Eastern Regional Service Board – Call for Nominations

**Motion # 25-097** To nominate Councilor David Petten for election in Sub-Region/Ward 8 – Conception Bay Area for the Eastern Regional Service Board.  
**Moved/Seconded** **P. Curran / E. Snow**  
**In favour** B. Wells, E. Snow, P. Curran, D. Petten, H. Hedd, M. Snow  
**Opposed** None **MOTION CARRIED**

**Finances:**

**Motion # 25-098** To approve payment of the September 2025 accounts payables in the amount of \$23,603.83, as presented.  
**Moved/Seconded** **P. Curran / M. Snow**  
**In favour** B. Wells, E. Snow, P. Curran, D. Petten, H. Hedd, M. Snow  
**Opposed** None **MOTION CARRIED**

**Motion # 25-099** To donate \$250.00 to each of the breakfast programs at All Hallows Elementary and Amalgamated Academy and \$250.00 to the South River Scholarship at Ascension Collegiate.  
**Moved/Seconded** **P. Curran / H. Hedd**  
**In favour** B. Wells, E. Snow, P. Curran, D. Petten, H. Hedd, M. Snow  
**Opposed** None **MOTION CARRIED**

**Regulations:**

**Motion # 25-100** To approve development application for new home construction at 18-20 Taylor’s Road.  
**Moved/Seconded** **D. Petten / E. Snow**  
**In favour** B. Wells, E. Snow, P. Curran, D. Petten, H. Hedd, M. Snow  
**Opposed** None **MOTION CARRIED**

**Motion # 25-101** To approve development application for a residential garage at 89 Conception Bay Highway.  
**Moved/Seconded** **D. Petten / P. Curran**  
**In favour** B. Wells, E. Snow, P. Curran, D. Petten, H. Hedd, M. Snow  
**Opposed** None **MOTION CARRIED**

**Motion # 25-102** To adopt the Town of South River revised Code of Conduct for Councilors.  
**Moved/Seconded** **E. Snow / M. Snow**  
**In favour** B. Wells, E. Snow, P. Curran, D. Petten, H. Hedd, M. Snow  
**Opposed** None **MOTION CARRIED**

Council reviewed a development application for a residential garage at 29-31 Old Cart Road. Clerk to give public notice of garage application due to the height of the proposed garage.

Council reviewed a request for permission to install a culvert at 186 Salmon Cove Road. Clerk to advise applicant to contact property owner for consent.

**General Business:**

Council discussed plans for a tennis court at the Town's property on Salmon Cove Road. Clerk to contact adjacent property owner regarding access to land during construction phase.

**Motion # 25-103** To obtain quotes for the provision of a feasible study for wastewater treatment and source funding opportunities for the feasibility study.  
**Moved/Seconded** **E. Snow / D. Petten**  
**In favour** B. Wells, E. Snow, P. Curran, D. Petten, H. Hedd, M. Snow  
**Opposed** None **MOTION CARRIED**

**Motion # 25-104** To appoint Pat Curran and Bev Wells as voting delegates for the 2025 MNL Conference.  
**Moved/Seconded** **M. Snow / E. Snow**  
**In favour** B. Wells, E. Snow, P. Curran, D. Petten, H. Hedd, M. Snow  
**Opposed** None **MOTION CARRIED**

**Motion # 25-105** To open the tree and bough drop off location on Salmon Cove Road for residents of South River to the end of October, 2025.  
**Moved/Seconded** **D. Petten / M. Snow**  
**In favour** B. Wells, E. Snow, P. Curran, D. Petten, H. Hedd, M. Snow  
**Opposed** None **MOTION CARRIED**

Council discussed the complaint Log.

**Adjournment**

Regular meeting adjourned at approximately 9:10 pm.

Council resolved to meet again on November 5, 2025.

Council moved a closed meeting to discuss wages.

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of  
Newfoundland and Labrador, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Recorded & typed by:  
Marjorie Dawson  
**Town Clerk**  
Town of South River

\_\_\_\_\_  
Approved by Council & Witnessed by:  
Bev Wells  
**Mayor**  
Town of South River