



~ MINUTES ~

**Members Present:** Mayor Beverley Wells  
Deputy Mayor Melissa Hierlihy  
Councilors Steven Rowe  
Eric Snow  
David Petten  
Pat Curran

**Also Present:** Clerk/Manager Marjorie Dawson  
Maintenance Staff Jonny Jessop

**Call to Order:**

Mayor Wells called the meeting to order at approximately 7:50 pm.

**Adoption of Agenda:**

**Motion # 25-078** To adopt agenda, as presented.  
**Moved/Seconded** M. Hierlihy / P. Curran  
**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow  
**Opposed** None **MOTION CARRIED**

**Adoption of Minutes:**

**Motion # 25-079** Minutes of the August 3, 2025 meeting to be adopted, as presented.  
**Moved/Seconded** P. Curran / M. Hierlihy  
**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow  
**Opposed** None **MOTION CARRIED**

**Business Arising:**

**Ratify Motions**

**August 13, 2025**

**Motion # 25-076** Be it resolved that Jim Parsons be appointed as the public hearing commissioner for Municipal Plan and Development Regulations Amendment # 3, 2024.  
**Moved/Seconded** D. Petten / P. Curran  
**In favour** D. Petten, P. Curran, M. Hierlihy, R. Snow, E. Snow  
**Conflict of Interest** B. Wells  
**Opposed** None **MOTION CARRIED**

**August 20, 2025**

**Motion # 25-077** To issue a statement from the Town regarding a social media post made by a councilor on their personal account.  
**Moved/Seconded** **M. Hierlihy / D. Petten**  
**In favour** B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran  
**Opposed** None **MOTION CARRIED**

**Quotes and Tenders:**

The Town received three quotes for the provision of Class D estimates for the 2026 MCW applications.

**Motion # 25-080** To accept quote of 520.00, plus HST, received from Shaw Ventures Company Ltd for Class D estimates for the 2026 MCW applications.  
**Moved/Seconded** **M. Hierlihy / D. Petten**  
**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow  
**Opposed** None **MOTION CARRIED**

The Town received one bid on the Invitation to Tender for Snow Clearing and Ice Control services for the 2025-2026 season.

**Motion # 25-081** To accept bid received from G & J Backhoe Inc for ITT #T2025-001 Snow Clearing and Ice Control 2025-2026.  
**Moved/Seconded** **M. Hierlihy / S. Rowe**  
**In favour** M. Hierlihy, S. Rowe, D. Petten, E. Snow  
**Opposed** B. Wells, P. Curran **MOTION CARRIED**

**Committee Reports:**

Bay de Grave Regional Municipal Services Board: No meeting, closed for the summer.

CBN Joint Council: No meeting, closed for the summer.

Finance Committee: The 2024 draft financial statement were reviewed and deemed acceptable.

**Motion # 25-082** To approve the 2024 Financial Statements and AER – Canada Community Building Fund Report as prepared by Byron D. Smith Professional Corporation.  
**Moved/Seconded** **M. Hierlihy / D. Petten**  
**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow  
**Opposed** None **MOTION CARRIED**

Public Works Committee: The Town has applied for a Section 48 permit in order to do the culvert replacement project on Wharf Lane and hopes to complete the work by the end of September. Council discussed the summer student work list, noting that the team was very productive and a lot of work was completed over the summer. The students organized the Walk with the Newfoundland Ponies, which went very well, and the Town plans to hold more events next year.

Recreation Committee: Council sold 50/50 tickets and collected donations at South River Day and donated the proceeds of \$205.25 to the Helping Hand.

Council reviewed a Code of Conduct Complaint regarding the ditching project on Old Cart Road, along with advice received from Municipal Affairs and Community Engagement, in a closed meeting. Council determined that no violation of the Code of Conduct occurred.

**Motion # 25-083** Be it resolved that, after reviewing the Code of Conduct Complaint regarding the ditching project on Old Cart Road, and advice received from Municipal Affairs and Community Engagement, that Council determined that there was no violation of the Code of Conduct.

**Moved/Seconded** **M. Hierlihy / D. Petten**

**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

**Opposed** None

**MOTION CARRIED**

**Correspondence:**

Ryan Snow - Resignation

MHA Conway Ottenheimer - Letter of Support for MCW Applications

MHA Hutton – Active NL Funding

Environment and Climate Change Canada – Written Warning

Ryan Gates, Aspire Recreation – Request for Meeting

Council reviewed an email from Ryan Snow tendering his resignation.

The Town received funding approval from the Department of Tourism, Culture, Arts and Recreation in the amount of \$10,000.00 for the tennis court project. Council discussed the location for the tennis court and next steps.

**Motion # 25-084** To purchase three sections of pallet racking for the two-bay garage.

**Moved/Seconded** **D. Petten / S. Rowe**

**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

**Opposed** None

**MOTION CARRIED**

Council reviewed a written warning from Environment and Climate Change Canada citing a contravention of Section 6 and Section 18 of the Wastewater Systems Effluent Regulations. Clerk to apply for Transitional Authorization for wastewater treatment.

**Finances:**

**Motion # 25-085** To approve payment of the August 2025 accounts payables in the amount of \$21,627.58, as presented.

**Moved/Seconded** **P. Curran / E. Snow**

**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

**Opposed** None

**MOTION CARRIED**

**Motion # 25-086** To approve the 2024 Tax Receivable Summary and 2025 Tax Recovery Plan.

**Moved/Seconded** **M. Hierlihy / E. Snow**

**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

**Opposed** None

**MOTION CARRIED**

**Motion # 25-087** To reassign the current bank account at BMO listed for infrastructure projects to the Canada Community Building Fund.

**Moved/Seconded** **S. Rowe / M. Hierlihy**

**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

**Opposed** None

**MOTION CARRIED**

**Regulations:**

**Motion # 25-088** Be it Resolved that pursuant to Section 23 of The Urban and Rural Planning Act, the Town of South River Municipal Plan Amendment No. 3, 2024 and Development Regulations Amendment No. 3, 2024 (18-20 Taylors Road) be approved.

**Moved/Seconded** **D. Petten / E. Snow**

**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

**Opposed** None

**MOTION CARRIED**

**Motion # 25-089** To approve subdivision application for 172-174 Conception Bay Highway.

**Moved/Seconded** **D. Petten / E. Snow**

**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

**Opposed** None

**MOTION CARRIED**

**Motion # 25-090** To deny development application for a garage at 108 Hodgewater Line as it does not meet the development regulations.

**Moved/Seconded** **M. Hierlihy / D. Petten**

**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

**Opposed** None

**MOTION CARRIED**

Deputy Mayor Hierlihy and Councilor Petten left the meeting due to conflict of interest at approximately 8:35 pm.

**Motion # 25-091** To approve development application for a boat basin at 65-71 Salmon Cove Road, provided all required permits are in place.

**Moved/Seconded** **E. Snow / P. Curran**

**In favour** B. Wells, S. Rowe, P. Curran, E. Snow

**Opposed** None

**MOTION CARRIED**

**Conflict of Interest:** M. Hierlihy, D. Petten

Deputy Mayor Hierlihy and Councilor Petten resumed their seats at approximately 8:40 pm.

**General Business:**

**Motion # 25-092** To grant permission to applicant to enter the ballfield property on Hodgewater Line and cut a path for the purpose of assessing the level of work needed to rejuvenate the space.

**Moved/Seconded** **E. Snow / M. Hierlihy**

**In favour** B. Wells, M. Hierlihy, S. Rowe, P. Curran, D. Petten, E. Snow

**Opposed** None

**MOTION CARRIED**

Council discussed the Town's insurance coverage when renting the community room in the basement of the Town Hall,

Council discussed the complaint Log.

**Adjournment**

Regular meeting adjourned at approximately 9:01 pm.

Council resolved to meet again on October 8, 2025.

Council moved a closed meeting to discuss wages.

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of  
Newfoundland and Labrador, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Recorded & Typed by:  
Marjorie Dawson  
**Town Clerk**  
Town of South River

\_\_\_\_\_  
Approved by Council & Witnessed by:  
Bev Wells  
**Mayor**  
Town of South River