



~ MINUTES ~

Members Present:

Beverley Wells
Melissa Hierlihy
Eric Snow
David Petten
Pat Curran
Herb Hedd
Maggie Snow

Also Present: Clerk/Manager Marjorie Dawson
Maintenance Staff Jonny Jessop

Call to Order:

Mayor Bev Wells called the meeting to order at approximately 7:31 pm.

Adoption of Agenda:

Motion # 25-107 To adopt agenda, as presented.
Moved/Seconded **D. Petten / M. Snow**
In favour B. Wells, M. Hierlihy, E. Snow, M. Snow, D. Petten, H. Hedd, P. Curran
Opposed None
MOTION CARRIED

Adoption of Minutes:

Motion # 25-108 Minutes of the September 3, 2025 meeting to be adopted, as presented.
Moved/Seconded **P. Curran / M. Hierlihy**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, M. Snow, P. Curran, H. Hedd
Opposed None
MOTION CARRIED

Motion # 25-109 Minutes of the October 8, 2025 meeting to be adopted, as presented.
Moved/Seconded **P. Curran / M. Hierlihy**
In favour B. Wells, M. Hierlihy, E. Snow, P. Curran, D. Petten, M. Snow, H. Hedd
Opposed None
MOTION CARRIED

Delegations:

Ryan Gates of Aspire Recreation spoke to Council regarding the group's activities and plans for the future. Aspire Recreation has had great success since it's inception six years ago with over 500 kids registering for their programs and over 250 people enrolled in adult sport activities. They will be moving forward with a regional approach to recreation with a view to establishing a multi-purpose recreational facility in the area. The group is currently sourcing land for the new facility and invited the Town to partner with them on the project.

Business Arising:

Ratify Motions

Motion # 25-093 Be it resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$3,547,316.38 for the purpose of extending water and sewer services to four service areas: Neville's Road and Neville's Place, Manning's Hill and Taylor's Road East, Taylor's Road West, and Butler's Road. The Town of South River agrees to provide its share of the cost-shared funding, \$354,731.62, for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of South River.

Moved/Seconded D. Petten / S. Rowe

In favour D. Petten, P. Curran, S. Rowe, M. Hierlihy, E. Snow, B. Wells

Opposed None

MOTION CARRIED

Motion # 25-094 To accept quote of 8000.00 plus HST for paving a section of Reid's Road.

Moved/Seconded D. Petten / P. Curran

In favour D. Petten, P. Curran, E. Snow, B. Wells, M. Hierlihy

Opposed None

MOTION CARRIED

Capital Investment Plan

Motion # 25-110 Resolve that the Town of South River submit a Capital Investment Plan Application to the Department of Municipal Affairs and Community Engagement for Canada Community-Building Funds in the amount of \$ 8,200.00 for Reid's Road paving project.

Moved/Seconded M. Hierlihy / E. Snow

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, H. Hedd, M. Snow

Opposed None

MOTION CARRIED

Committee Reports:

Public Works Committee: Council discussed the sunken catch basin on Hodgewater Line. The Bay Roberts Depot is working on the issue. A culvert on Salmon Cove Road was also discussed and will be replaced when conditions permit.

Recreation Committee: Council discussed the annual Christmas Breakfast sponsored by the Town and will contact the church to see if a separate breakfast for South River residents would be possible.

Correspondence:

a) Community Waste Diversion Fund

Motion # 25-111 To apply to the MMSB Community Waste Diversion Fund for a wood chipper.

Moved/Seconded D. Petten / H. Head

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, H. Hedd, M. Snow, P. Curran

Opposed None

MOTION CARRIED

b) MAA – Appointment of Assessment Review Commissioner

Clerk to contact assessors servicing our area.

c) Resident – Town Issues / Ideas

Clerk to check on lighting options for Hodgewater Line and Springfield Road intersection.

d) Resident – Paving of Jacksonville Estates

The Town is working on road ownership and will consider paving once secured.

- e) Resident – Water & Sewer on Springfield Road
Council discussed the water shortages experienced by many residents this past summer. Clerk to contact residents for details on their water issues and lobby government for funding to extend water and sewer services.

- f) Celebrate Canada – 2026 Applications now open

Motion # 25-112 To apply to Celebrate Canada for Canada Day event funding in the amount of 3,000.00.

Moved/Seconded **M. Hierlihy / M. Snow**

In favour B. Wells, M. Hierlihy, E. Snow, M. Snow, P. Curran, D. Petten, H. Hedd

Opposed None

MOTION CARRIED

Finances:

Motion # 25-113 To approve payment of the October 2025 accounts payables in the amount of \$18,060.23, as presented.

Moved/Seconded **M. Hierlihy / P. Curran**

In favour B. Wells, M. Hierlihy, E. Snow, P. Curran, D. Petten, M. Snow, H. Hedd

Opposed None

MOTION CARRIED

Regulations:

Motion # 25-114 To approve development application for a residential garage at 29-31 Old Cart Road.

Moved/Seconded **D. Petten / M. Hierlihy**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, H. Hedd, M. Snow

Opposed None

MOTION CARRIED

Motion # 25-115 To approve request for approval to install at catch basin at 20 Springfield Road.

Moved/Seconded **D. Petten / H. Hedd**

In favour B. Wells, M. Hierlihy, D. Petten, H. Hedd, E. Snow, P. Curran, M. Snow

Opposed None

MOTION CARRIED

General Business:

Council received Transitional Authorization to continue to utilize the sewer outfall until 2040.

Motion # 25-116 To donate 1,000.00 to the Bay de Grave Fire Department Christmas Raffle fundraiser.

Moved/Seconded **E. Snow / D. Petten**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, M. Snow, H. Hedd, P. Curran

Opposed None

MOTION CARRIED

Motion # 25-117 To apply for an Ultramar fleet credit card for fuel purchases.

Moved/Seconded **D. Petten / M. Hierlihy**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, H. Hedd, M. Snow

Opposed None

MOTION CARRIED

Ratify decision to approve SSSP.

Motion # 25-118 To approve the Site Specific Safety Plan for pickup of salt and sand at the provincial governments Bay Roberts depot.

Moved/Seconded **D. Petten / E. Snow**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, H. Hedd, M. Snow

Opposed None

MOTION CARRIED

Council discussed an opportunity for a shared By-Law Enforcement Officer and decided it was not needed at this time.

Council discussed the complaint Log.

Proceedings moved to a closed meeting at 9:15 pm to review disclosure statements and conduct a wage review. Deputy Mayor Hierlihy left the meeting due to a conflict of interest while wages for casual office staff were discussed.

Regular meeting resumed at 9:55 pm.

Motion # 25-119 To increase wage for casual office staff by 1.00 per hour.
Moved/Seconded **E. Snow / M. Snow**
In favour B. Wells, E. Snow, M. Snow, D. Petten, P. Curran, H. Hedd
Opposed None
Conflict of Interest M. Hierlihy **MOTION CARRIED**

Motion # 25-120 To issue \$500.00 bonus to Town Clerk/Manager.
Moved/Seconded **M. Hierlihy / M. Snow**
In favour B. Wells, M. Hierlihy, M. Snow, E. Snow, D. Petten, P. Curran, H. Hedd
Opposed None **MOTION CARRIED**

Adjournment

Meeting adjourned at approximately 10:10 pm.

Council resolved to meet again on December 3, 2025.

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of Newfoundland and Labrador, this _____ day of _____, 2025.

Recorded & typed by:
Marjorie Dawson
Town Clerk
Town of South River

Approved by Council & Witnessed by:
Bev Wells
Mayor
Town of South River