



~ MINUTES ~

Members Present: Beverley Wells
Melissa Hierlihy
Eric Snow
David Petten
Pat Curran
Herb Hedd
Maggie Snow

Also Present: Clerk/Manager Marjorie Dawson
Maintenance Staff Jonny Jessop

Call to Order:

Mayor Bev Wells called the meeting to order at approximately 7:30 pm.

Adoption of Agenda:

Motion # 26-001 To adopt agenda, as presented.
Moved/Seconded **P. Curran / D. Petten**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Adoption of Minutes:

Motion # 26-002 Minutes of the December 3, 2025 meeting to be adopted, as presented.
Moved/Seconded **E. Snow / P. Curran**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Delegation:

A resident of Springfield Road addressed Council regarding his well that ran dry during the summer and has not recovered. He stated that other properties in the area also lost water in the summer. This poses a great hardship on him and his family and he requested an extension to the municipal water line.

Clerk to investigate further and check with the Special Assistance Program.

Committee Reports:

Bay de Grave Regional Municipal Service Board: No meeting.

CBN Joint Council: NL Health Services provided an update on the Mobile Crisis Unit for mental health, which is located at Carbonear Hospital. There is currently one nurse on staff with recruitment is underway for additional staff. The unit has been beneficial in reducing the time that RCMP Officers spend in the emergency department. The unit has seen 54 clients since between June and early December, 2025.

The RCMP reported a total of 138 calls for services in South River in 2024.

Two action items from the meeting: Letter of support for journalist covering municipal issues and letter to Minister of Justice and MHA's to request update on election promise of additional RCMP units for our region.

Development Committee: Members discussed the possibility of developing a community garden. Clerk to engage with residents to determine interest for the upcoming growing season.

Correspondence:

2026 Water & Wastewater Workshop
Mandatory Orientation Training
Resident Correspondence – Garage Door Opener
Capital Investment Plan Approval
Resident Concern – Old Cart Road
Shore Line – Local Journalism Initiative
MMSB – Compost Bin Distribution Program

Finances:

Motion # 26-003 To approve payment of the December 2025 accounts payables in the amount of \$72,430.31, as presented.

Moved/Seconded **M. Hierlihy / M. Snow**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd

Opposed None **MOTION CARRIED**

Motion # 26-004 Resolve that the revised 2026 Tax Structure be adopted with one Early Discount Date, March 31, 2026.

Moved/Seconded **M. Hierlihy / D. Petten**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd

Opposed None **MOTION CARRIED**

Regulations:

Motion # 26-005 To approve development application to alter a garage at 151A Springfield Road.

Moved/Seconded **P. Curran / D. Petten**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd

Opposed None **MOTION CARRIED**

Motion # 26-006 To approve development application for a basement apartment at 109 Springfield Road, provided it is within all applicable building codes.

Moved/Seconded **D. Petten / P. Curran**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd

Opposed None **MOTION CARRIED**

Council reviewed an application to subdivide land at 21-25 Hearn's Road. Matter deferred pending additional information.

Council reviewed question regarding Hutton's Road. Matter deferred pending additional information.

General Business:

Motion # 26-007 Be it resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$861,170.00 for the purpose of extending water and sewer services to Neville's Road and Neville's Place. The Town of South River agrees to provide its share of the cost-shared funding, \$86,117.00, for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of South River.

Moved/Seconded **M. Hierlihy / D. Petten**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd

Opposed None

MOTION CARRIED

Motion # 26-008 Be it resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$1,112,697.00 for the purpose of extending water and sewer services to Manning's Hill and Taylor's Road East. The Town of South River agrees to provide its share of the cost-shared funding, \$111,269.00, for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of South River.

Moved/Seconded **P. Curran / E. Snow**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd

Opposed None

MOTION CARRIED

Motion # 26-009 Be it resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$794,375.00 for the purpose of extending water and sewer services to Taylor's Road West. The Town of South River agrees to provide its share of the cost-shared funding, \$79,438.00, for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of South River.

Moved/Seconded **M. Snow / H. Hedd**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd

Opposed None

MOTION CARRIED

Motion # 26-010 Be it resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$356,076.00 for the purpose of extending water and sewer services to Butler's Road. The Town of South River agrees to provide its share of the cost-shared funding, \$35,608.00, for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of South River.

Moved/Seconded **E. Snow / P. Curran**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd

Opposed None

MOTION CARRIED

Council discussed the Recreation Committee and inviting residents to assist with community events.

Council discussed the complaint Log.

Proceedings moved to a closed meeting at 9:23 pm to discuss residents tax account and staff performance.

Regular meeting resumed at 9:28 pm.

Motion # 26-011 To extend early payment discount to resident where electronic payment was fraudulently intercepted in March of 2025.

Moved/Seconded **P. Curran / D. Petten**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd

Opposed None

MOTION CARRIED

Motion # 26-012 To provide \$200.00 Bonus to maintenance staff.

Moved/Seconded **M. Hierlihy / P. Curran**

In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd

Opposed None

MOTION CARRIED

Adjournment

Meeting adjourned at approximately 9:30 pm.

Council resolved to meet again on February 4, 2026.

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of Newfoundland and Labrador, this _____ day of _____, 2026.

Recorded & typed by:
Marjorie Dawson
Town Clerk
Town of South River

Approved by Council & Witnessed by:
Bev Wells
Mayor
Town of South River