



~ MINUTES ~

Members Present: Beverley Wells
Melissa Hierlihy
Eric Snow
David Petten
Pat Curran
Herb Hedd
Maggie Snow

Also Present: Clerk/Manager Marjorie Dawson
Maintenance Staff Jonny Jessop

Call to Order:

Mayor Bev Wells called the meeting to order at approximately 7:28 pm.

Adoption of Agenda:

Motion # 25-121 To adopt agenda, as presented.
Moved/Seconded **E. Snow / D. Petten**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Adoption of Minutes:

Motion # 25-122 Minutes of the November 5, 2025 meeting to be adopted, as presented.
Moved/Seconded **P. Curran / M. Hierlihy**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Business Arising:

Motion # 25-123 To register a maximum of 120 residents of the Town for the Christmas Breakfast at the Parish of the Resurrection and provide them with a complementary breakfast.
Moved/Seconded **M. Hierlihy / M. Snow**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Council discussed the information provided by Aspire Recreation at the previous meeting and their plans for a multi-purpose recreational facility. Clerk to follow up with the group.

Motion # 25-124 To insulate and purchase a heat pump for the 2 bay garage.
Moved/Seconded **D. Petten / P. Curran**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Committee Reports:

Bay de Grave Regional Municipal Service Board: Board positions were established at the last meeting. Neil Mugford became the new Chair and Bev Wells is Vice Chair. The department received \$10,000.00 from the provincial government for assisting with the wild fires in Conception Bay North. The fire department welcomed two new members.

CBN Joint Council: The Joint Council held election of officers: Jeff Seymore is Interim Chair, Maggie Snow is Vice Chair, Debbie Newman is Treasurer, and Christina Hearn is Secretary. Communities Against Violence provided an update on their activities. The next meeting will be on December 10th.

Recreation Committee: Members discussed Christmas activities, including a residential decorating contest and a Christmas crafting event.

Motion # 25-125 To award prizes for the Town Christmas Decorating Contest in the amounts of \$200, \$100, and 50.
Moved/Seconded M. Hierlihy / P. Curran
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Correspondence:

MAA – Ballot for Avalon Director

Motion # 25-126 To vote for Eric Snow for Avalon Regional Director of the Municipal Assessment Agency.
Moved/Seconded M. Hierlihy / P. Curran
In favour B. Wells, M. Hierlihy, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None
Conflict of Interest E. Snow **MOTION CARRIED**

ERSB – Ballot for Representative

Motion # 25-127 To vote for David Petten for Ward 8 Director of the Eastern Regional Service Board.
Moved/Seconded P. Curran / E. Snow
In favour B. Wells, M. Hierlihy, E. Snow, P. Curran, M. Snow, H. Hedd
Opposed None
Conflict of Interest D. Petten **MOTION CARRIED**

Resident – Cross Walk Suggestion
Letters of Support for Water and Sewer Funding (3)

Finances:

Motion # 25-128 To approve payment of the November 2025 accounts payables in the amount of \$31,576.47, as presented.
Moved/Seconded E. Snow / M. Hierlihy
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Motion # 25-129 Resolve that the 2026 Budget and Tax Structure be adopted with a residential mil rate of 4.0.
Moved/Seconded **M. Hierlihy / M. Snow**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

General Business:

Motion # 25-130 Resolve that the Town of South River submit a Capital Investment Plan Application to the Department of Municipal Affairs and Community Engagement for Canada Community-Building Funds in the amount of \$54,148.00 for the 2025 Tennis Court Project.
Moved/Seconded **D. Petten / M. Hierlihy**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Motion # 25-131 To appoint Mitchell Moran as the Assessment Review Commissioner for 2026 to hear property assessment appeals.
Moved/Seconded **P. Curran / D. Petten**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Motion # 25-132 To appoint Councilors David Petten and Melissa Hierlihy to the Water Committee.
Moved/Seconded **P. Curran / D. Petten**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Motion # 25-133 To accept and sign the Water Agreement with the Town of Brigus
Moved/Seconded **D. Petten / M Hierlihy**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Motion # 25-134 To purchase 50.00 gift cards for Christmas turkeys for Council and Staff.
Moved/Seconded **M. Hierlihy / M. Snow**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Motion # 25-135 To submit application for training grant to the Municipal Training Fund.
Moved/Seconded **M. Hierlihy / D. Petten**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Council discussed the complaint Log.

Proceedings moved to a closed meeting at approximately 8:50 pm to review staff bonuses.

Regular meeting resumed at approximately 9:00 am.

Motion # 25-136 To provide bonuses totaling \$1000.00 for full time staff.
Moved/Seconded **P. Curran / M. Snow**
In favour B. Wells, M. Hierlihy, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd
Opposed None **MOTION CARRIED**

Motion # 25-137 To provide a \$100.00 bonus to part time staff.

Moved/Seconded **P. Curran / M. Snow**

In favour B. Wells, E. Snow, D. Petten, P. Curran, M. Snow, H. Hedd

Opposed None

Conflict of Interest M. Hierlihy

MOTION CARRIED

Adjournment

Meeting adjourned at approximately 9:04 pm.

Council resolved to meet again on January 14, 2026.

These minutes are approved by the South River Town Council at South River Town Hall, in the Province of Newfoundland and Labrador, this _____ day of _____, 2026.

Recorded & typed by:
Marjorie Dawson
Town Clerk
Town of South River

Approved by Council & Witnessed by:
Bev Wells
Mayor
Town of South River